

CORPORATION OF THE MUNICIPALITY OF CALVIN

1355 Peddlers Drive, RR #2
Mattawa, Ontario P0H 1V0

Phone: 705-744-2700
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Email: clerk@calvintownship.ca

May 10, 2019

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held in the Calvin Community Centre at 7 p.m. on Tuesday May 14, 2019.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau
Clerk-Treasurer

AGENDA
REGULAR COUNCIL MEETING
Tuesday May 14, 2019 at 7:00 p.m.
Calvin Community Centre

2. WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

None

Chris Whalley; Public Works
Dean Maxwell; Fire
Jacob Grove; Recreation, Landfill, Cemetery

None

Adopt Minutes of Tuesday April 23/19

Adopt Minutes of Monday April 29/19

Approval to purchase a new Public Works Department Grader
Under the Agreed Upon Conditions

Resolution to Authorize 1 Year Employment Contract Renewal to April 30, 2020

Authority to Call for Request for Formal Quotations for New Drilled Well at Municipal Office/Community Centre/Public Works property

Authority to Purchase Blue Boxes, Pre-Budget 2019 Approval

Approval for Use of Community Centre for Social Events

Consent Application #2019-07 – (Grant/Grant) Conc 2 Lot 15 –
To Create Three New Residential Lots

To Establish Salary and Hourly Remuneration for Officers and Staff for 2019

To Establish 2019 Tax Transition Ratios in Preparation for the Discussion of the 2019 Final Tax Rates Yet to be Determined by Final Budget Adoption (Expected to be determined in June 2019)

Complaints and Safety Concerns on Highway 630

7. INFORMATION LETTERS

A)	Councillor Dean Grant	Suggestions for Possible Training Sessions
B)	Rick & Kim Brooker	Water Access Only Property and Appropriate Parking
C)	Brine Fact Sheet	Received from Claude Michaud for Future Roads Consideration
D)	Municipal Property Assessment Corporation	2018 Annual Report
E)	Ministry of Tourism, Culture and Sport	Budget Changes to SOLS and OLS-N
F)	Federal Gas Tax Funds	One-Time Doubling of Gas Tax Funds – Expected June 2019
G)	Canadian Ecology Centre	Invitation to 20 th Anniversary Celebration
H)	Ontario Good Roads Association (OGRA)	Working Relationship Established Between OGRA and Rural Ontario Municipal Association (ROMA)
I)	Cassellholme – East Nipissing District Home for the Aged	Revised Cassellholme 2019 Levy (Reduction)
J)	District of Nipissing Social Services Administration Board (DNSSAB)	Significant Levy Adjustment Due to Provincial Funding Changes

8. INFORMATION LETTERS AVAILABLE

A)	Ministry of Natural Resources and Forestry	Lakeshore Capacity Assessment: Lake Talon
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9. OLD AND NEW BUSINESS

- Options for Parking for Water Access Properties
- Requested Payment Option for Grader
- Discussion – Dedicate May 28th Meeting to Preliminary Budget Discussions?

10. ACCOUNTS APPROVAL REPORT

11. CLOSED PORTION

As per Section 239 (2)(f) of the Municipal Act for the Purpose of Advice that is Subject to Solicitor-Client Privilege (Legal Counsel – Stewart's Road)

12. BUSINESS ARISING FROM CLOSED SESSION

Resolution to Adopt Council Reports from Closed Portion:
C2019-14 Adopt Minutes of Last Closed Portion Held on
Monday, April 29, 2019
C2019-15 Re: Legal Counsel Received Regarding Stewart's
Road
C2019-16 Adjourn Closed Portion

13. NOTICE OF MOTION

14. ADJOURNMENT

Municipality of Calvin Report to council

Report Date: April,2019

Originator: Dean Maxwell-Fire Chief

Responded Alarm's

Apri,21,19/ Hwy 17 closed due to flooding/Detour set up.

Meeting nights/Training

April,4,19/ Meeting night: Auto-ex training.

April,11,19/ Meeting night: Ice & water training/Water entry.

April,18,19/ Meeting night: Wash bridges/pumper training.

April,25,19/ Meeting night:Run wajax/Forestry training.

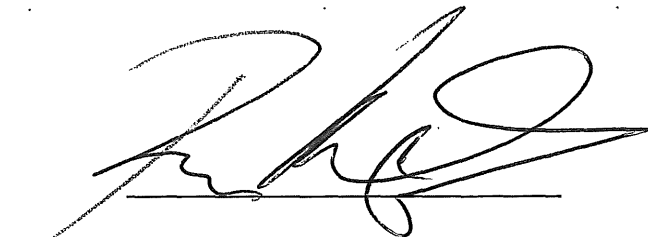
Fleet Status report

Pump test on trucks didn't get done due to hwy 17 east road closed.

Chief's report

Fort garry and pt#2 report.

Thanks to Robichaud Towing for donating a free tow.



Dean Maxwell



Cindy Pigeau

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Landfill JG2019-06

REPORT DATE: 30/04/2019

PREPARED BY: Jacob Grove; Landfill, Recreation Superintendent

SUBJECT: Council Report

Recreation

I have received pricing from Marshall Well Drilling and Gilles Bouffard Drilling LTD. and have been working with them to better understand a safe number for estimating cost of drilling a well. Based on our discussions a 6 - 6 ¼ inch well is recommended for our application. Estimated well drilling costs are as follows:

These numbers are only an estimate, cost could go up or down based on the conditions encountered while drilling.

Estimated well drilling cost

	Marshall Well Drilling 6 1/4"	Gilles Bouffard Drilling LTD. 6"
Drilling 520 ft.	\$17,160	\$15,080
Casing 40ft.	\$640	\$760
Drive shoe	\$120	\$1,000
Well grouting	\$720	
Well Cap	\$125	
Packer 3 ft.	\$555	Price not included in quotation

Total	\$19,320	\$16,840
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Pump install and hook up	type of pump and cost cannot be determined until the well is drilled \$4000 - \$10,000	\$3500 if set deeper then 275ft. Extra \$2 per ft.
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Well & Pump	\$23,320 - \$29,320	\$20,340 - \$20,790 (pump set at 500 ft.)
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Water Treatment	min-range treatment of iron and sulfur \$8000	do not offer this serves
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Gilles Bouffard provided quotation for guarantee 1200 gallon of water per day or no charge at \$30900

This is 2 wells, one for Community Center and one for Roads Dept.
It includes pumps at 275Ft, if deeper it will cost \$2 per foot for every extra foot.

The guarantee 1200 gallons is not enough for a full day event such as Summer Fest (2000 gallons per day) or flooding the rink (1300 - 2500 gallons per flooding when building the base).

Both companies recommended that we need min 10 gpm recovery in the well. The guarantee well only offer a min 1 gpm recovery in the well.

Given that Council wants to drill a well to ensure more water for events, flooding the rink and because the Community Center would be used in the event of an emergency the guaranteed well would not provide this. The cistern system holds more water than we are guaranteed.

Well Drilling Cost Per Foot

	Marshall Well Drilling 6 1/4"	Gilles Bouffard Drilling LTD. 6"
Casing (min. 20ft. As per M.O.E. regulations. Casing must go to bedrock.)	\$16 per ft.	\$19 per ft.
Drilling	\$33 per ft.	\$29 per ft.
Well screen (if needed)	\$495 per ft.	not included in quotation
Drive Shoe (1 only, if needed)	\$120	\$1000 for grouting, locking well cap, drive shoe, chlorination, registration
Well cap (only 1)	\$125	
Well grouting	\$18 per foot (done the length of casing)	
Hydro Frac	\$2,500	no charge
Well seal (if needed, for artesian wells)	\$550	not included in quotation
Packer assembly (if needed)	\$185 per ft.	not included in quotation
Pumping and Developing (if needed)	\$195 per hr.	not included in quotation

Total estimated cost to have Well Drilled and being able to use water \$37,320 (Marshall Well Drilling)

Due to the unpredictably of the conditions I would recommend that a contingency be built into the cost for drilling. Contingence of 20% is \$7464. Bringing minimum budgeted amount to \$44, 784.

Given this information does Council want to move forward with Formal Quotes? If so we would need to have a resolution passed to start the process.

I have been in contact with Northern Energy System Inc. to get a better understanding of what we would require for Air Conditioners in the Community Center and Municipal Office. They have recommended one 2 ton unit for the Municipal office

(only the front offices) at \$2860 + tax. The Community Center is recommended to have two 3 ton units at \$4895 + tax (each) and one 2 ton unit at \$2860 + tax. Bringing the total estimated cost to \$17,600.

Given this information does Council want to move forward with the Air Conditioning? If so I will request quotes from more service providers and present them to Council.

There has only been one quotation received (Jim's Locksmithing) for the Community Center side entrance. The cost to bring the side entrance up to the Accessible Standard is \$12,500. This does not include electrical or painting and the price could be reduced if old hardware can be reused. The Building official will also have to be contacted regarding structural integrity. The cost for doors with windows, hardware and frames is \$4500, installation \$1500, Ditec Handicap operators \$5500, installation \$1000.

Given this information does Council want to move forward with bringing the Community Center entrance up to the Accessible Standards?

Of the companies contacted regarding rink liners only one could provide a complete set up (Iron Sleek Back Yard Rink Systems). The cost for Rink Liner \$884 (USD), Underlayment Liner \$396 (USD), Kick Plate \$1456 (USD), Shipping and Taxes \$855.67 (USD). Total cost \$3541.67 (USD), price is given in U.S. dollars and will fluctuate based on conversion rate.

Every year a new rink liner would need to be purchased and the old one would be used as the underlayment liner. This is because the liner is installed over the boards and attached to the outside of the boards. Once the ice is made and the kick plate is installed the extra liner is cut off and removed. This means there will be an additional cost every year for a new liner.

It is also recommended that some sand be added to the rink surface as it is gravel and could puncture the underlayment liner and rink liner.

Given this information does Council want to move forward with the Rink Liner?

The Rink light conversion to L.E.D. is expected to cost under \$3000. The L.E.D. are \$2150 and equipment Rental \$780. To convert to L.E.D. lights we need to change the Light Bulbs and remove the Ballasts. Four L.E.D lights would use approximately the same watts as one of the current lights so if we changed all eight to L.E.D. we would use 880 watts vs. the 1600 watts for the four light currently used.

Given this information does Council want to move forward with the Rink Light conversion?

Landfill

On April 16th I had the Idle Timer Shutdown removed from the Compactor trucks programming. This was planned to have happen the next time Toromont's service person was in our area. It was planned this way so we would save the mileage charge for the service. The Idle Timer Shutdown was removed to allow for better operation of the

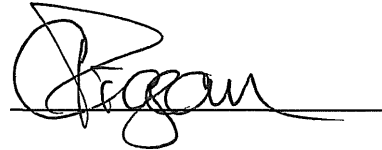
trucks hydraulic system in cold weather and to allow the batteries to charge after the initial start-up.

I have received pricing for new Blue Boxes from Bush System at \$1986.10. As the budget has not passed and will not pass in time to have the Blue Boxes here for when the new Landfill Passes are given out I am requesting that Council pass a resolution to purchase the Blue Boxes prior to passing of the budget.

Respectfully submitted;

A handwritten signature in black ink, appearing to read 'Jacob Grove', written over a horizontal line.

Jacob Grove
Landfill, Cemetery, Recreation Superintendent
Municipality of Calvin
1355 Peddlers Drive
R.R. #2 Mattawa, ON
POH 1V0
Phone: 705 744-2700
Fax: 705 744-0309
fire@calvintownship.ca

A handwritten signature in black ink, appearing to read 'Cindy Pigeau', written over a horizontal line.

Cindy Pigeau
Clerk - Treasurer
Municipality of Calvin

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR MEETING TUESDAY APRIL 23, 2019

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Jacob Grove, Dean Maxwell and Cindy Pigeau.

Regrets: 0 Guests: 3

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: Councillor Grant declared a Conflict of Interest in writing Re: Agenda Item Old and New Business – August 2016 Report to Council Prepared by Clerk-Treasurer Of the Time Regarding Stewarts Road Request for Winter Maintenance.

PRESENTATIONS/DELEGATIONS: Judy Kleinhuis – Grant Thornton LLP – Municipal Auditor
Presentation of 2018 Financial Statements
(7:05pm – 8:35pm)

Claude Michaud – Icy Roads in Winter and Possible Use
of Brine (8:37pm – 8:50pm)

2019-074 MINUTES OF COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the Minutes of the regular meeting of Council held on Tuesday April 9, 2019 be hereby adopted and signed as circulated.
Carried

2019-075 2018 CONSOLIDATED FINANCIAL STATEMENTS

Moved by Coun Olmstead and seconded by Coun Maxwell that Council hereby confirms that the 2018 Consolidated Financial Statements of the Corporation be hereby approved as presented by the Municipal Auditor, Judy Kleinhuis, Principal; Grant Thornton LLP.
Carried

2019-076 APPLICATION TO INVESTING IN CANADA INFRASTRUCTURE PROGRAM – RURAL AND
NORTHERN STREAM

Moved by Coun Maxwell and seconded by Coun Olmstead that Council has been informed and understands that the Investing in Canada Infrastructure Program is a federal, cost-sharing grant application program designed to create long-term economic growth, build inclusive, sustainable and resilient communities and support a low-carbon economy. There are four streams and currently the Rural and Northern Stream is accepting applications; and further that the Public Works Department seeks Council approval to prepare and submit an application to this funding program by the deadline of Tuesday, May 14, 2019, for the replacement of guardrails for the Cross', Whalley and Carruthers bridges.
Carried

2019-077 DECLARED AS SURPLUS - SPEAKERS AND AMPLIFIER

Moved by Coun Olmstead and seconded by Coun Maxwell that whereas the Municipality has a more modern sound system purchased by the Calvin Recreation Committee in 2008 and whereas Council hereby declares the older previously wall mounted speakers and amplifier to be surplus to the further needs of the Municipality; Now be it Therefore Resolved that staff is hereby authorized to donate these items to the May 11th, 2019 indoor yard sale to be sold with the proceeds benefitting the Calvin Hall improvements.

Carried

Councillor Grant left the table at 8:49pm and returned at 9:25pm regarding declared Conflict of Interest in writing Re: Agenda Item Old and New Business – August 2016 Report to Council Prepared by Clerk-Treasurer Of the Time Regarding Stewarts Road Request for Winter Maintenance.

2019-078 DISBURSEMENTS

Moved by Coun Grant and seconded by Coun Cross that the disbursements dated April 18, 2019 in the amount of \$9,243.87 and April 23, 2019 in the amount of \$869.61 be hereby authorized and passed for payment.

Carried

2019-079 CLOSED PORTION

Moved by Councillor Cross and seconded by Councillor Grant that this portion of the meeting be now closed as Per Section 239(2)(d) of the Municipal Act for the purpose of Finalizing Individual Staff and Contract Employee Remuneration for the 2019 Budget.

Carried

At 9:52pm Council moved to Closed Portion.

At 11:17pm Council returned to the Open Meeting.

2019-080 ADOPT COUNCIL REPORTS

Moved by Councillor Grant and seconded by Councillor Cross that Council Reports

C2019-06 which adopts Minutes of the Closed Meeting of Tuesday, January 22/19, and

C2019-07 which provides Directives to Staff RE: Change of Hours for Fire Chief, Deputy Fire Chief and General Labourer/Custodian, and

C2019-08 which provides Directives to Staff RE: Hourly Rate for Temporary Landfill Attendant Position if it becomes Permanent Part-Time Position, and

C2019-09 which was to provide Directives to Staff RE: Setting 2019 Hourly Remuneration for Individual Staff/Officers in Payroll System BUT WAS NOT COMPLETED as Council ran out of time before the 11:00pm Adjournment Time (as per Procedural By-Law 2008-008). Council voted NOT to extend the meeting but to reconvene on April 29, 2019.

C2019-10 which adjourns the Closed Portion of the meeting.

Carried

2019-081 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Grant that this regular meeting of Council now be adjourned at 11:21 p.m.

Carried

Mayor

Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPECIAL MEETING MONDAY APRIL 29, 2019

This special meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley and Cindy Pigeau.

Regrets: None

Guests: None

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

REPORTS FROM MUNICIPAL OFFICERS None

REPORTS FROM COMMITTEES None

2019-082 CLOSED PORTION

Moved by Councillor Olmstead and seconded by Councillor Maxwell that this portion of the meeting be now closed as Per Section 239(2)(d) of the Municipal Act for the purpose of Finalizing Individual Staff and Contract Employee Remuneration for the 2019 Budget.

Carried

At 7:03 p.m. Council moved to Closed Portion.

At 8:35 p.m. Council returned to the Open Meeting.

2019-083 ADOPT COUNCIL REPORTS

Moved by Councillor Maxwell and seconded by Councillor Olmstead that Council Reports

C2019-11 which adopts Minutes of the Closed Meeting of Tuesday, April 23/19, and

C2019-12 which provides Directives to Staff RE: Setting 2019 Hourly Remuneration for Individual Staff/Officers in Payroll System

C2019-13 which adjourns the Closed Portion of the meeting.

Carried

2019-084 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Grant that this special meeting of Council now be adjourned at 8:37 p.m.

Carried

Mayor

Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 14, 2019 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby approves the request of the Roads Superintendent to purchase a new grader and grants exemption under Section 10.1 of Procurement By-law No. 2004-022 from calling for a Tender Purchase of a new grader, as per the report provided by the Roads Superintendent as one supplier is providing the Municipality with multiple financial incentives,

And Further that the new grader be delivered in October of 2019 after the final payment for the backhoe/loader has been made and that a portion the funds be taken from Roads Department Reserves and the 2019 Ministry of Municipal Affairs and Housing special funding and the remainder be financed through the supplier for this purchase and included in the 2019 budget,

And Further that once the HST Refund has been received for this purchase in March of 2020, the amount of the applicable HST refund shall be applied to this purchase as a lump sum payment.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN
Resolution

DATE: May 14, 2019 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby authorizes a renewal of a 1 year employment contract between the Municipality and Dean Maxwell, for the Position of Part-time “On-Call/Standby” Equipment Operator and Labourer/Roads Department, and that the term of the renewal contract shall be from May 1, 2019 up to and including April 30, 2020.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 14, 2019 NO.

MOVED BY

SECONDED BY

“That Council hereby authorizes the release of a Call for Request for Formal Quotations, to close on Friday May 31, 2019 at 3:00 p.m., for the drilling of a new well at the Calvin Municipal Office/Community Centre/Public Works property.”

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u></u>	<u></u>
Coun Grant	<u></u>	<u></u>
Coun Maxwell	<u></u>	<u></u>
Coun Olmstead	<u></u>	<u></u>
Mayor Pennell	<u></u>	<u></u>

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 14, 2019 NO.

MOVED BY

SECONDED BY

“That Council hereby authorizes the Landfill Superintendent to purchase new Blue Boxes in advance of the approval of the 2019 Budget so that they can be ordered and will be available to be given out in conjunction with the new Landfill Passes, as required.”

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u></u>	<u></u>	<u></u>
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CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 14, 2019 NO.

MOVED BY

SECONDED BY

“That the Eau Claire Evangelical Missionary Church Social Committee has approached Council for free use of the Calvin Community Centre, in order to hold the following events:

September 18, 2019 – Seniors Outreach Potluck Lunch
October 16, 2019 – Seniors Outreach Potluck Lunch
October 26, 2019 – Pastor Appreciation Dinner
November 20, 2019 – Seniors Outreach Potluck Lunch
December 14, 2019 – Church Christmas Banquet/Dinner

That these events will be organized independently by Eau Claire Evangelical Missionary Church Social Committee, who hereby takes full responsibility for the organizing, advertising, and Community Centre for these events.

Now therefore be it Resolved that Council, for liability purposes, hereby approves of this request as presented.”

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
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CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 14, 2019 NO.

MOVED BY

SECONDED BY

"WHEREAS an application for Consent No. 2019-07 in the name of Grant/Grant has been filed with the East Nipissing Planning Board on land known as Concession 2 Lot 15, Municipality of Calvin, to create three (3) new residential lots of 10.01 ac., 2.58 ac., and 2.58 ac, the municipal address being 40 Bronson Lake Road, which is a year round maintained municipal road, and;

WHEREAS entrances to the proposed residential lots, as well as entrance to the remainder of parent Lot 36 (approximately 85 acres) from both the year round maintained roads of Bronson Lake and Homestead, have been pre-approved for site visibility by the Public Works Superintendent;

NOW THEREFORE the Council of the Municipality of Calvin RESOLVES that:

1. It is recommended that the East Nipissing Planning Board give provisional consent to this application, and;
2. The Public Works Superintendent must be contacted for entrance permits and for locate of entrances on all three proposed new lots as well as the retained land.
3. A copy of the completed survey for the new residential lots shall be provided to the municipality, in both digital format and hard copy, and;
4. That the 5% Cash in lieu shall apply to the three newly created lots and is payable in full to the municipality as a requirement of consent."

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
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Public Notice of Application for Consent

Clause 53(5) (a) of the Planning Act

The East Nipissing Planning Board has received the following consent application:

Application No: 2019-07

Applicant: Dean Grant & Cindy Grant

Agent: P.A. Blackburn

Subject Lands: Concession 2 Lot 15 Township of Calvin

Purpose: To create: three residential lots of 10.01 ac., 2.58 ac., and 2.52 ac. , the municipal address being 40 Bronson Lake Road.

See Sketch Attached

Other Applications

Inquires and written submission about the application can be made to Sandra J. Morin, Secretary of the East Nipissing Planning Board, Box 31, Mattawa P0H 1V0 Telephone (705) 744-0908 or at the address shown below, by email: east.nipissing.planning.board@gmail.com

The meeting to hear this application will be on **May 23, 2019 at 6:00 p.m. at the Calvin Community Centre located at 1355 Peddlers Drive, Mattawa ON.**

Need to Make Submissions:

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

Requesting Notice of Decision:

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the propose consent, you must make written request to the Board at the address shown above.

Getting Additional Information:

Additional information about the application is available by contacting the numbers listed above.

3. Purpose of this Application				
→ 3.1 Type and purpose of proposed transaction (check appropriate box) Transfer <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An easement <input type="checkbox"/> Other purposes Other Purpose <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title				
→ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, lease or charged. <u>DEAN GRANT (SON)</u>				
3.3 If a lot addition, identify the lands to which the parcel will be added. <u>N/A</u>				
4. Description of Subject Land and Servicing Information (complete each subsection)				
→ 4.1 Description	Front (ft.)	SEV. #1 724'±	SEV. #2 300'	SEV. #3 300' Retained → 2198'±
	Depth (ft)	600'	375'	375' 1950'±
	Area (acres)	10.142 (4.1 ha)	2.58 AC (1.04 ha)	2.58 AC (1.04 ha) 84.7 AC
→ 4.2 Use of Property	Existing Use(s)	RURAL RESIDENTIAL	VACANT LANDS	VACANT LANDS
	Proposed Use(s)	RURAL RESIDENTIAL	RURAL RESIDENTIAL	RURAL RESIDENTIAL
→ 4.3 Buildings or Structures	Existing Use(s)	RESIDENTIAL AND ACCESSORY	NO BUILDINGS	NO BUILDINGS
	Proposed Use(s)	SAME AS EXISTING	PROPOSED RESIDENCE	PROPOSED RESIDENCE
→ 4.4 Access (check appropriate space)	Provincial Highway			
	Municipal road, maintained all year	X	X	X
	Municipal road, seasonally maintained			
	Other public road (e.g. ERB)			
	Right of way			
	Water Access (if so, describe below in sec 9)			
	Describe in section 9.1 the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.			
→ 4.5 Water Supply	Publicly owned and operated piped water system			
	Privately owned and operated individual well	X	X	X
	Privately owned and operated communal well			
	Lake or other water body			
	Other means			
→ 4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system			
	Privately owned and operated individual septic tank	X	X	X
	Privately owned and operated communal septic system			
	Privy			
	Other means			
(I) A certificate of approval from the Mattawa-North Bay conservation Authority or the Ministry of the Environment and Energy Submitted with this application will facilitate the review. Comment from the MNBCA or MOEB per Appendix C.				
4.7 Other services (check if the service is available)	Electricity	X	X	X
	School Bussing	X	X	X
	Waste Collection			

8. Sketch (use the attached sketch sheet) to help you prepare the sketch, refer to the attached sample sketch

→ The application shall be accompanied by a sketch showing the following:

- The boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained.
- The boundaries and dimensions of any land owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or land mark, such as a railway crossing or bridge
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, well and septic tanks
- The existing use(s) on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be use
- The location and nature of any easement affecting the subject land

9. Other Information

Is there any other information that you think may be useful to the ENPB or other agencies in reviewing this application? If so, explain below or attach on a separate page

REQUESTS TO PURCHASE SUBJECT PROPOSED INDIVIDUAL
SEVERANCE ARE OF RECORD.

10. Affidavit or Sworn Declaration

→ I, P.A. BLACKBURN, OLS of the CITY OF NORTH BAY
in the DISTRICT OF NIPISSING make oath and say (or solemnly
declare) that the information contained in this application is true and that the information
contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the City of North Bay

in the District of Nipissing

this 9th day of April, 20 19

Tracy Ann Carr
Commissioner of Oaths

P.A. Blackburn
Applicant

Tracy Ann Carr, a Commissioner, etc.,
Province of Ontario, for Vallin Partners LLP,
Barristers and Solicitors.
Expires January 16, 2022.

Sketch Sheet

Sketch Accompanying Application. (Please use "feet" units
(See section 8))

Key Plan

LOT 16, CON 3

LOT 15, CON 3

To Hwy 17
↑ N

HOMESTEAD ROAD
ORIGINAL RD, ALLU

Hwy 630
(TO K105K)

LOT 16, CON 2

PROPOSED SEWERAGE

BRONSON
LAKE RD.

LOT 15, CON 3

HOMESTEAD

ORIGINAL ROAD ALLOWANCE BETWEEN CON 2 AND 3

LOT 14, CON 3

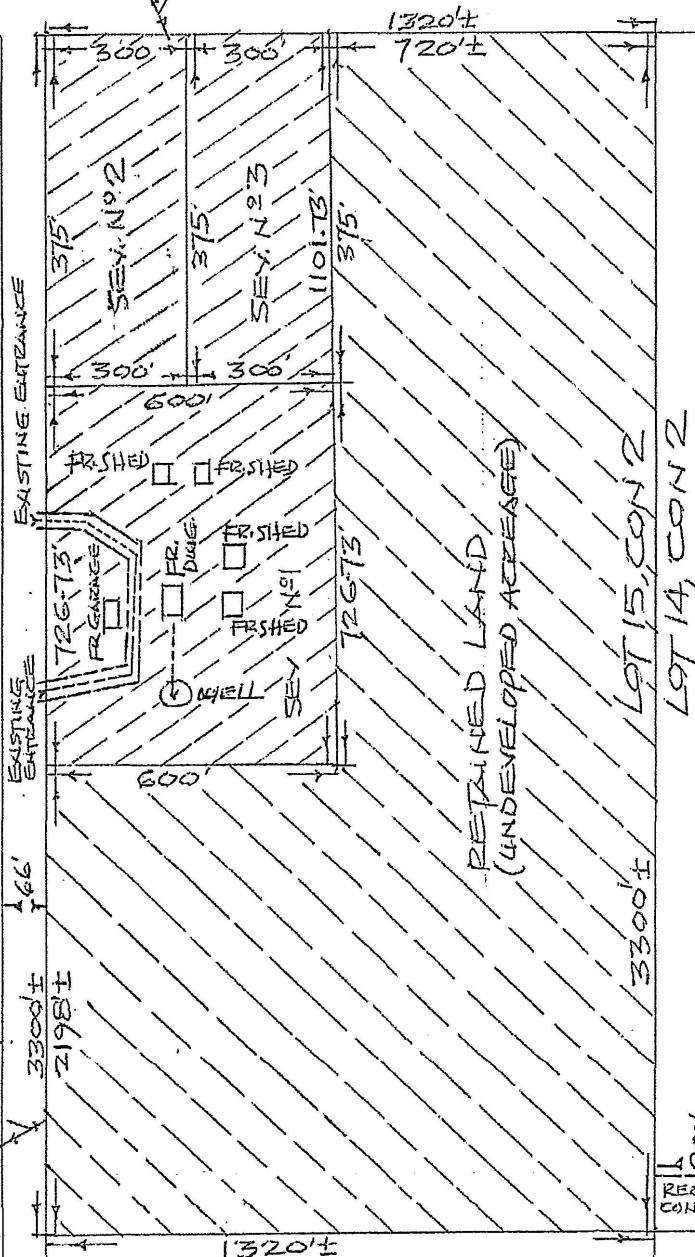
ROAD

CON 3

Hwy 630
(TO K105K)

CON 2

LOT 16, CON 2
BRONSON LAKE ROAD
ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 15 AND 16



LOT 14

CON 2

WEST HALF OF LOT 14, CON 2
(MOSTLY UNDEVELOPED ACREAGE)

EAST HALF OF LOT 14, CON 2

200'
RECENT
CONSENT

CON 2
CON 1

LOT 15, CON 1
(UNDEVELOPED ACREAGE)

LOT 14, CON 1
(UNDEVELOPED ACREAGE)

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO.2019-011

BEING A BY-LAW TO ESTABLISH SALARY AND HOURLY REMUNERATION GRID FOR OFFICERS AND STAFF OF THE CORPORATION FOR 2019.

WHEREAS, pursuant to the Municipal Act, 2001, c. 25. Part VI, as amended, the Council of the Corporation of the Municipality of Calvin may pass a by-law for fixing the remuneration of its officers and employees of the Corporation.

AND WHEREAS the Council has deemed it desirable to pass such a by-law;

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. That the salary and hourly remuneration pay grid for the positions of Officers and Employees of the Corporation be hereby fixed for 2019 as per Schedule "A" which is attached and becomes part of this by-law.
2. That any previous by-laws or resolutions pertaining to the remuneration of Officers and Employees of the Corporation are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS ____ DAY OF _____ 2019.

MAYOR

CLERK-TREASURER

Schedule "A"
To By-Law No. 2019-011

Position Rates 2019

	COUNCIL MEMBERS				
1.	Mayor and Deputy Mayor	<i>As per By-law 2018-003</i>		<i>Review every 4 years</i>	<i>Next 2022</i>
2.	Councillor	<i>As per By-law 2018-003</i>		<i>Review every 4 years</i>	<i>Next 2022</i>
	SALARIED EMPLOYEES				
1.	Clerk-Treasurer	\$45,511	to	\$70,483	<i>Annually</i>
	FULL-TIME EMPLOYEES				
1.	Road Superintendent	\$20.79	to	\$32.21	<i>Hourly</i>
2.	Equipment Operator - Roads	\$17.84	to	\$24.82	<i>Hourly</i>
3.	Deputy Clerk-Treasurer	\$17.84	to	\$26.54	<i>Hourly</i>
4.	Administrative Assistant	\$15.96	to	\$23.09	<i>Hourly</i>
	PART-TIME EMPLOYEES				
1.	Fire Chief Building Inspector	\$18.34	to	\$29.04	<i>Hourly</i>
2.	Shared Chief Building Official	\$21.82	to	\$36.54	<i>Hourly</i>
3.	Deputy Clerk-Treasurer	\$17.84	to	\$26.54	<i>Hourly</i>
4.	Municipal Enforcement Officer Animal Control Officer Landfill Superintendent Recreation Superintendent Cemetery Superintendent Deputy Fire Chief	\$17.84	to	\$24.82	<i>Hourly</i>
5.	Equipment Operator - Roads	\$17.84	to	\$24.82	<i>Hourly</i>
6.	Labourer/Custodian – General, all dept.	\$15.23	to	\$21.10	<i>Hourly</i>
7.	Administrative Assistant	\$15.97	to	\$23.09	<i>Hourly</i>
8.	Emergency Management – Primary and Alternate Coordinator	\$15.97	To	\$20.30	<i>Hourly</i>
9.	Student (under 18) /Year Round	Min Wage			<i>Hourly</i>
10.	Student (under 18) /Seasonal	Min Wage			<i>Hourly</i>
11.	Student (over 18)	Min Wage			<i>Hourly</i>

2019 added Deputy Fire Chief and Emergency Management Coordinator(s)

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-012

BEING A BY-LAW TO SET TAX (TRANSITION) RATIOS FOR MUNICIPAL PURPOSES AND TO ADOPT NEW BUSINESS PROPERTY TAX POLICY FOR ELIGIBLE CLASSES IN THE YEAR 2019.

WHEREAS pursuant to Section 308(4) Ch.25 of the Municipal Act, 2001, the Council of a single-tier municipality shall pass a by-law to establish the tax ratios for that year for the municipality.

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance pursuant to Section 7 of the Assessment Act, R.S.O 1990, c. A. 31, as amended;

AND WHEREAS a new tax policy option to exit capping immediately became available in 2016 providing that, if eligible, every property in a particular capped class (commercial, industrial, multi-residential) that has reached CVA tax at the previous year's final billing, based on OPTA's frozen Capping Report, would no longer be protected or clawed back and there would be no further capping related adjustment to final bills beginning in 2016 and in all future years and that, once adopted, the municipality is not permitted to opt back into capping in future years for that class;

AND WHEREAS the commercial and industrial property classes have been permanently excluded from the capping program for taxation years commencing 2016 and forward;

AND WHEREAS the Province implemented a mandatory New Multi-Residential property class province-wide and it was activated for Calvin in the 2017 tax year with a default ratio of 1.0 and all municipalities set a tax ratio in 2017 for this new property class regardless of whether such properties exist within the municipality,

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin ENACTS AS FOLLOWS:

1. That for the taxation year 2019, the tax ratios for all property classes shall be;

a)	residential/farm	1.000000
b)	multi-residential	1.000000
c)	commercial	1.353400
d)	industrial	2.694059 <i>Restricted</i>
e)	pipelines	2.312600
f)	farmlands	0.250000
g)	managed forest	0.250000
h)	landfill	1.431639

2. That tax reduction for:
 - a) Vacant land and excess land subclasses in the commercial property class is 30%
 - b) Vacant land and excess land subclasses in the industrial property class is 35%
3. That this by-law shall come into force and effect force on the date of its final passing.

READ A FIRST AND SECOND TIME THIS ____ DAY OF _____, 2019

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL
THIS ____ DAY OF _____, 2019.

MAYOR

CLERK-TREASURER



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[Tax Tools](#) | [Clear Parameters](#) | [See Parameters](#)

Tax Tools, Set 2019 Tax Ratios

Using OPTA calculated rates on May 2, 2019 3:51PM EST.

Assessment Data Filter Option Used: No Limits, Include PIL Properties, Tax Ratios Used: 2019 Tax Ratios

2019 Capping Report is now live. Necessary program updates are complete but province-wide testing continues. At this time, please know that the report in your capping parameters are subject to change. *Data Ready* and sign-off capability will be available after full tests are completed.

Calvin Municipality, 4822

This page allows you to perform the following activities:

1. Model alternative tax ratio scenarios;
2. Model alternative optional class tax ratios;
3. Test and select alternative assessment data filters for the calculation of revenue neutral ratios and notional rates;
4. Choose *Notional Tax Rate Calculation Adjustment* to remove in-year changes from previous year CVA for the calculation of revenue neutral ratios and rates; and
5. Accept the revenue neutral ratios as the transition ratios.

Alternative Tax Ratios and Optional Classes

To change the default tax ratios displayed on the page, select one of the buttons below the tax ratios columns, use the "Switch to" buttons above the tax ratio columns or enter alternative tax ratios in the Alternative Tax Ratios column. The tax ratios you enter in the Alternative Tax Ratios column must be within the Flexibility displayed at the bottom of the page.

To change the default assessment data filters that OPTA uses in the calculation of the Revenue Neutral Ratios and the Notional Tax Rates, make your select Assessment Data Filter section. The default filters have been set to exclude properties with assessment decrease or increases between the 2012 and 2016 v base years that are greater than 25% and 100%, respectively. You can either turn the filters off or select values greater than 25% and 100%.

To view the calculation of the revenue neutral ratios and the tax shifts they produce, select the Worksheet 1 and Worksheet 2 buttons below. To accept the revenue neutral ratios as the transition ratios for the year select the Accept button at the bottom of Worksheet 1.

For municipalities with tax ratios above the provincial thresholds, the starting tax ratios have been recalculated in accordance to Part II of Ontario Regulation

[Switch to Revenue Neutral Ratios](#)

	2019 Average Transition Ratio	2019 Starting Tax Ratio	2019 Tax Ratios	Revenue Neutral Ratios	Alternative Tax Ratios	
New Multi-residential		1.000000	1.000000	1.000000	<input type="text" value="1.000000"/>	
Multi-residential		0.000000	0.000000	1.100000	<input type="text" value="0.000000"/>	
Commercial (Broad Class)	1.353400	1.353400	1.353400	1.368630	<input type="text" value="1.353400"/>	
Industrial (Broad Class)	2.764784	2.694059	2.694059	2.792059	<input type="text" value="2.694059"/>	Notification: Industrial Ratio above provincial threshold (2.630000), class restriction effect.
Landfills		1.393176	1.431639	1.431639	<input type="text" value="1.431639"/>	Notification: The maximum ratio allowed for the Landfill class is 1.503221.
Pipelines		2.312600	2.312600	2.324252	<input type="text" value="2.312600"/>	
Farm		0.250000	0.250000	0.250000	<input type="text" value="0.250000"/>	
			<input checked="" type="radio"/>		<input type="radio"/>	

Commercial Excess Land Reduction Factor (0.0-1.0):

Commercial Vacant Land Reduction Factor (0.0-1.0):

Industrial Excess Land Reduction Factor (0.0-1.0):

Industrial Vacant Land Reduction Factor (0.0-1.0):

Do not adopt the Small-Scale On-Farm Business Subclass

☒

Adopt the Small-Scale On-Farm Business Subclass for Industrial only

☐

Adopt the Small-Scale On-Farm Business Subclass for both Commercial and Industrial

☐

Select Assessment Data Filter and In-year Adjustments for Calculation of Revenue Neutral Ratios and Notional Rates

The initial values of the filter in this section are those displayed in Step 2(b) of Tax Rate/Parameters Input. In two tier municipalities the upper tier is responsible for setting the filter for the year in Step 2(b).

Data Filters

Municipalities are permitted to (a) select the default % increase/decrease limits, (b) increase the % increase/decrease limits or (c) turn the filter off. If 'No Filter' selected, no properties will be filtered or removed from the revenue neutral tax ratio and notional tax rate calculations. In addition, municipalities can either include or exclude PIL properties for the revenue neutral tax ratio and notional tax rate calculations by selecting the Filter PIL properties check box below.

The selection of the filter may also impact the Overall Levy Change and Clawback/Retained percentages that are used in the capping reports and the amount reported on the explanation portion of tax bills. See Step 2 of Tax Rates/Parameters Input for more information.

<input type="radio"/> Default Filter	<input type="radio"/> User Specified Filter	
Decrease Limit 25%	Decrease Limit 25 %	<input checked="" type="radio"/> No Filter
Increase Limit 100%	Increase Limit 100 %	

☐ Filter PIL properties

Notional Tax Rate Calculation Adjustment

In addition to existing Filter options, municipalities may remove CVA adjustments for actual, previous year changes received by OPTA between previous year date to current year cut-off date. The magnitude of each CVA adjustment is subtracted from the total year-end CVAs accordingly. Furthermore, if Filters (Decrease Limit / Increase Limit) are also chosen, then Filtered properties are first removed and if a change exists for the remaining properties, then those adjustments are subtracted from the year-end CVA used in the calculation.

To obtain a report of the CVA adjustments and to see revised notional rates, check button below for *Remove Previous Year Adjustments*. Click *Close* (there is a wait period). In the *Reports* section in Tax Tools menu, select *Notional Tax Rates* report and press gray button, *Adjustments Removed from Calculations*.

☐ Remove Previous Year Adjustments

* CVA adjustments for ANAs, ARBs, PRANs, Recons, SANs, and TIAs are removed from the previous year CVA used in the calculation of revenue neutral rates when the change was the result of a correction. Adjustments are only made for changes where the 2012 Base Year CVA did not change. For Recons, adjustments will also be made where the 2012 Base Year CVA did change but there was also an ARB or Recon which changed the 2012 Base CVA in the 2016 tax year.

Click OK to see resulting revised Revenue Neutral Ratios.

To view the calculation of the revenue neutral ratios and the tax shifts they produce, select the Worksheet 1 and Worksheet 2 buttons below. To accept the revenue neutral ratios as the transition ratios for the year select the Accept button at the bottom of Worksheet 1. Please note that the desired filter options must be selected prior to accepting revenue neutral ratios in Worksheet 1 as the filter options cannot be changed after clicking accept.

Worksheet 1: Calculation of Revenue Neutral Ratios

Worksheet 2: Calculation Of Tax Shifts Under Revenue-Neutral Ratios

OK

Close

View Levies

Ranges of Fairness and Range of Flexibility for tax ratios:

Class	Range of Fairness		Range of Flexibility	
	Low	High	Low	High
Residential	1.000000	1.000000	1.000000	1.000000
Multi-residential	1.000000	1.100000	0.000000	1.100000
Commercial	0.600000	1.100000	0.600000	1.353400
Industrial	0.600000	1.100000	0.600000	2.694059
Landfills	0.600000	1.100000	0.600000	1.503221
Pipelines	0.600000	0.700000	0.600000	2.312600
Farm	0.010000	0.250000	0.010000	0.250000
Managed Forests	0.250000	0.250000	0.250000	0.250000

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CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: May 14, 2019_____

NO. _____

MOVED BY _____

SECONDED BY _____

“That Council has received concerns from Citizens regarding U-shaped nails that were left on Highway 630 after the replacement of guard posts along said highway in the fall of 2018.

AND that these U-shaped nails have caused numerous concerns regarding holes/punctures in vehicle tires and the replacement costs of said tires.

NOW BE IT RESOLVED that Council feels that issue is a safety concern for travelling on Hwy 630; and,

BE IT FURTHER RESOLVED that a letter be sent to the Honourable Doug Ford, Premier, the Honourable Vic Fedeli, Minister of Finance and our M.P.P and to Ferrovial Services asking for assistance regarding the poor condition and maintenance of Provincial Highway 630.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Councillor Sandy Cross	_____	_____
Councillor Dean Grant	_____	_____
Councillor Dan Maxwell	_____	_____
Councillor Heather Olmstead	_____	_____
Mayor Ian Pennell	_____	_____

Training Sessions

I have a strong interest in being an educated councilor. The municipality is a complex organization and I have a desire to learning as much as possible. There are a number of topics that I would like to learn more about and would like to bring a directive forward for a vote that information/educational meetings be set up and scheduled.

Seeing as I will be looking into, collecting and seeking knowledge from staff on these issues myself I would like to invite or give opportunity for other councilors to participate in an effort to save time and energy for staff. I would imagine four different sessions matching the topics suggested below due to the amount of information potentially contained within these topics.

Topics Id like to see discussed would include;

- 1) Budgets
 - Clarify what our current working budget is
 - Talk about important timelines and dates
 - Review asset management plan and where we currently are and how it is being used by staff
 - Investments and reserve funds overview
- 2) Human resources
 - Overview of succession planning and previous councils direction
 - How payroll is organized
 - Beginning to end of pay process
 - Overtime/banked hours how this works?
 - Understanding of hourly rates and salary positions
 - How mileage is determined and calculated?
 - History of staffing requirements over history (say 20 years)
- 3) Roads Standards
 - Understanding of provincial standards and how they apply to Calvin
 - Review of road related by-laws
- 4) Proper communication
 - Resolutions and directives
 - How to properly write them
 - How to properly propose/present them to council
 - Staff to staff
 - Staff to council
 - Council to council

I'd like to see Cindy our new clerk conduct these training/information sessions. Information on the topics would be prepared and sent to interested councilors in advance for review

Thanks, Dean Grant

Cindy Pigeau

From: R & K Brooker [REDACTED]
Sent: Monday, April 22, 2019 11:17 PM
To: pennelli@ontera.net; scayer07@gmail.com; dnlmxwll@gmail.com; do.1965@outlook.com; dean.grant.bsagr@gmail.com; Jacob Grove (Fire); Lucie Viel; Cindy Pigeau
Subject: [Spam:***** SpamScore] Smith Lake, Lot 20, Con 7

To Mayor Ian Pennell, Council Members, Municipal Enforcement Officer, Jacob Grove, Administrative Assistant, Lucie Viel, Lynda Kovacs, Clerk-Treasurer, Cindy Pigeau Deputy Clerk-Treasurer

We purchased our lakefront property on Smith Lake, Lot 20, Con 7 in the fall of 2017 with the intention of spending a few weeks there each summer until our retirement from our jobs in the Yukon in about four years, and then building a cabin and spending at least half of the year there upon our retirement.

Before visiting the property when it was listed for sale, we spoke to the listing real estate agent about parking at the public launch as the lot is boat accessible only. She assured us that overnight parking was allowed and that in fact the signage at the launch indicated that only overnight camping was not allowed. Our first visit to the property confirmed what the real estate agent had told us which was that the sign in the launch parking lot clearly stated, 'no camping'. Before making our purchase we also consulted the by-laws on the Municipality of Calvin website and saw no mention of overnight parking at the public launch being an issue. We called the village of Calvin office and spoke to Administrative Assistant Lucie Viel prior to our purchase to ask if there was anything we needed to be aware of with the property if we were to purchase it and also asked questions about building a cottage and rules surrounding putting in a dock. Satisfied that we had done our due diligence, we went ahead and purchased the property.

We have always cottaged at water access only cottages in Ontario – one on Whitestone Lake in near Dunchurch, one on Cross Lake near Maynooth and one on Island Lake near Burks Falls. The signs at each of these lakes say 'no camping' just like at Smith Lake, but the cottage owners who have land-locked properties can park their cars there overnight at no charge while they boat to and stay at their cottages.

Within the first week of our stay at our new cabin on the lake a fellow cottager dropped by our property and informed us that an OPP officer had been at the launch while they were launching their boat and had been inquiring of them if they knew about our vehicle and who we were. We immediately called the OPP to find out what they wanted from us and were told that there had been a complaint about us being parked in the parking lot and camping overnight. We told the officer that we weren't camping but were property owners and staying at our new property. He told us that the complaint was that we were camping and that he could understand that someone may have thought we were camping because we had a camper on the back of our truck. He added that if we were just parking there that we were respectfully parked and out of the way. He advised us to put a note in our vehicle window to inform the public that we were not camping in the camper but were on the lake at our own property. He also asked us to indicate on our note the dates that we would be there. He told us that this would give people all the information that they needed about us, it would stop calls of complaint to the OPP, and that we were well within our rights as property owners to park in the public lot based on the signage that said no camping. We did as he requested and thought that was the end of it.

On our last day of vacation, Municipal Enforcement Officer, Jacob Grove met us as we were taking our boat out of the water getting ready to drive back to the Yukon. He gave us a note that he had planned to put on our vehicle. He explained that there had been another complaint by someone who understood that we weren't camping and just parking. He told us that there was no overnight parking allowed in the public launch parking lot. This was news to us and certainly distressing after believing that we had asked all the right questions before purchasing our property and after speaking to the OPP officer three weeks previous.

We arrived back home in the Yukon a week later to find a letter in the mail from Lynda Kovacs telling us that there was no overnight camping or parking allowed at the boat launch area. The suggestion in the letter was to seek parking accommodations from other property owners on the lake. We live in the Yukon currently and have not had the opportunity to meet other property owners at this time. We also didn't purchase our property thinking that we needed to make an

arrangement with someone we don't know and an arrangement that can change as property owners change or on a property owner's whim.

The explanation for the reasoning behind the 'no overnight parking' was to allow access by emergency vehicles. We have tried to understand this reasoning and haven't been able to. We've seen as many as six vehicles at a time parked in the public launch parking lot all with empty boat trailers and there was still plenty of room for emergency vehicles to pull in right up to the dock in an emergency. As mentioned above we were respectfully pulled over and parked, not camping and well out of the way of any emergency or other vehicle access.

We are hoping that there is a possibility of some solution to this issue. To our knowledge, there are just three landlocked properties on the lake. Could there be a possibility of a permit that could be issued to these few tax paying landowners allowing them to park overnight while vacationing at their own landlocked properties? We'd happily pay for a permit to park if that's what it would take to resolve the issue.

We will be in Ontario and staying at our property for 3 weeks beginning in the middle of June. In approximately four years our plans are to build a cottage and live on our property on Smith Lake permanently for half of the year. We hope to have our family and friends visit and stay with us as we have done at our other cottages. As tax paying property owners in the municipality of Calvin we hope that there can be some resolution to the parking issue at the public launch. We also hope to be able to enjoy our property for years to come and become part of the Calvin Township community.

We realize that this is short notice but hope that our letter and situation can be addressed at the Tuesday, April 23 council meeting.

Thank you in advance for your consideration of our request.

Sincerely,

Rick and Kim Brooker

[REDACTED]

[REDACTED]

BRINE FACT SHEET

APWA Winter Maintenance
Sub-Committee



Spring 2016



Anti-icing involves placing a layer of brine on the surface of the pavement **before** a winter storm has begun to prevent snow and ice from freezing to the road. **Deicing** uses pre-wetted rock salt to break the bond **after** snow has frozen to the road.

Anti-icing delivers the same level of service, but it uses one-quarter to one-fifth as much salt as deicing.

Please direct media questions to APWA Communications/Media Relations Manager Laura Bynum at 202-218-6736 or e-mail lbynum@apwa.net.

What is salt brine?

Salt brine is a solution of salt (typically sodium chloride) and water. It has a freezing point lower than pure water and, as such, is a useful tool in reducing the adhesion of snow and ice to road surfaces. In addition to brine made with sodium chloride, some winter maintenance agencies also use brines made with calcium chloride or magnesium chloride. Nonetheless, these brines are solutions of salt and water, with a freezing point lower than the freezing point of pure water. The freezing point of brine is a function of the salt being used in the brine (sodium chloride, calcium chloride, or magnesium chloride) and the percentage by weight of that salt in the solution.

Why is salt brine important?

Rock salt, or solid salt, is simply crystals of sodium chloride. Until it has gone into solution—that is, until it has formed brine—it will do nothing to stop snow from freezing to the pavement surface. Agencies that use rock salt in their winter maintenance activities are doing so to create brine on the road surface. Therefore, brine is an integral and critical part of winter maintenance activities.

What is the difference between anti-icing and deicing?

Anti-icing is a proactive approach taken to decrease the likelihood of snow and ice bonding to a pavement surface. Additionally, anti-icing can prevent frost from forming on pavement surfaces. Anti-icing involves placing a layer of brine on the surface of the pavement before a winter storm has begun. This layer prevents the snow and ice from freezing to (or icing onto) the road. The alternative—which is called deicing—is to let the snow bond/freeze to the road, then apply pre-wetted rock salt to break the bond between the snow and the pavement.

Studies have shown that anti-icing will achieve the same level of service on a road or highway using between one-quarter and one-fifth the amount of salt used in deicing. Typically, anti-icing is performed using trucks carrying tanks, which have pumps to spray the brine onto the pavement surfaces. In many places lines or stripes of brine can be seen on a road before a given event. Some people call these safety stripes! Usually, brine is applied at rates of between 30 and 50 gallons per lane mile.



Even in avalanche areas snow has been easily removed due to anti-icing.

Are all those liquids pure salt brine?

No, they are not. Increasingly, agencies are blending brines to take into account the particular storm conditions they expect to deal with. Blends often use by-products from a variety of processes applied to natural materials. Organics might include by-products from cheese whey and sugar beet or similar ingredients. The purpose of organics is to increase the longevity of the brine on the pavement surface. Evidence has been presented that organics may reduce corrosion of vehicles and infrastructure. Usually, the concentration of organic additives in brine ranges from 5 to 20 percent. One typical mixture is 85% salt brine, 5% calcium chloride brine, and 10% organic.

What is pre-wetting, and where does it fit into all of this?

As discussed above, rock salt does not reduce the freezing temperature of the pavement surface until it has created a brine. Rock salt is typically pre-wetted while it is being applied to the pavement surface. Rock salt can be pre-wetted in many ways. The general idea is to get the rock salt wet as it leaves the plow truck. This not only jump-starts the freezing temperature reduction process (and thus gets the salt “working” more quickly) but it also helps the rock salt stay on the road after it is spread. When rock salt is not pre-wet, as much as 30% may end up bouncing straight into the ditch or gutter. Pre-wetting is normally done at rates of around 8 -10 gallons of brine per ton of solid material, but some agencies are now working on

using slurries of rock salt, which has as much as 50 gallons of brine per ton of solid material.

What about corrosion, isn't brine more corrosive than rock salt?

As previously noted, if an agency is using rock salt to its best advantage, it is employing brine. So, rock salt and brine are just two sides of the same coin. That said, yes, chlorides can cause corrosion in metals, and if not treated properly this can cause damage to vehicles and infrastructure. Some organic additives may have corrosion-resistant benefits. Certainly, laboratory studies show that some of the organics reduce corrosion substantially. However, the best way to reduce or avoid corrosion is to take the extra precaution of rinsing off any residue from the road salt or the brine the road salt has become.

So, does putting down a liquid on a cold road just freeze to the road?

Brine does have a lot of water in it. For example, sodium chloride brine is typically 23.3% sodium chloride when it is applied. That means that it is 76.7% water. But, the salt is in a solution in the water, and that solution has a lower freezing point than pure water, as noted earlier. In particular, when salt brine is applied at a 23.3% concentration, it will freeze

(without any additional dilution) at about -6° F. Unless the road surface is extremely cold, the brine will not freeze to the road. Of course, as it melts snow and ice, it becomes more diluted and—unless additional treatments are made or the road is cleared of snow and ice by plowing—the road will refreeze eventually. But the short answer to this question is NO – the brine will not freeze on the road when it is applied.

So, the brine won't freeze, but will it make the road slippery some other way?

There have been concerns about this slippery issue since the early days of using brines in the US. Indeed, AASHTO (the American Association of State Highway and Transportation Officials) considered this issue back in the 1990s. They concluded there might be an issue of slipperiness with some brines, but it would only occur in very unusual circumstances. These circumstances could be avoided by simply not applying brine when pavement temperatures were warm, or when the air humidity fell within certain ranges. Provided those restrictions are followed, brines do not cause slippery roads at all—rather they enhance road safety and mobility during winter weather and are a clear benefit to the traveling public.



Anti-icing roadways prior to an event in McHenry County, Illinois. (Photo courtesy of Mark DeVries)



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

April 30, 2019

To: Heads of Council
All Ontario Municipalities

From: Dan Mathieson
Chair, MPAC Board of Directors

Subject: 2018 Annual Report

The Municipal Property Assessment Corporation's (MPAC) 2018 Annual Report is available for your information.

This document has been prepared as required by the *Municipal Property Assessment Corporation Act*. The report is also being provided to the Premier, Minister of Finance, Members of Provincial Parliament and the Association of Municipalities of Ontario.

Our Annual Report provides an overview of our operational and financial performance over the year including highlights of our 2017-2020 Strategic Plan.

Should you have any questions regarding the report, please do not hesitate to contact me at 519 271-0250, extension 234 or Nicole McNeill, President and Chief Administrative Officer, at 905 837-6166.

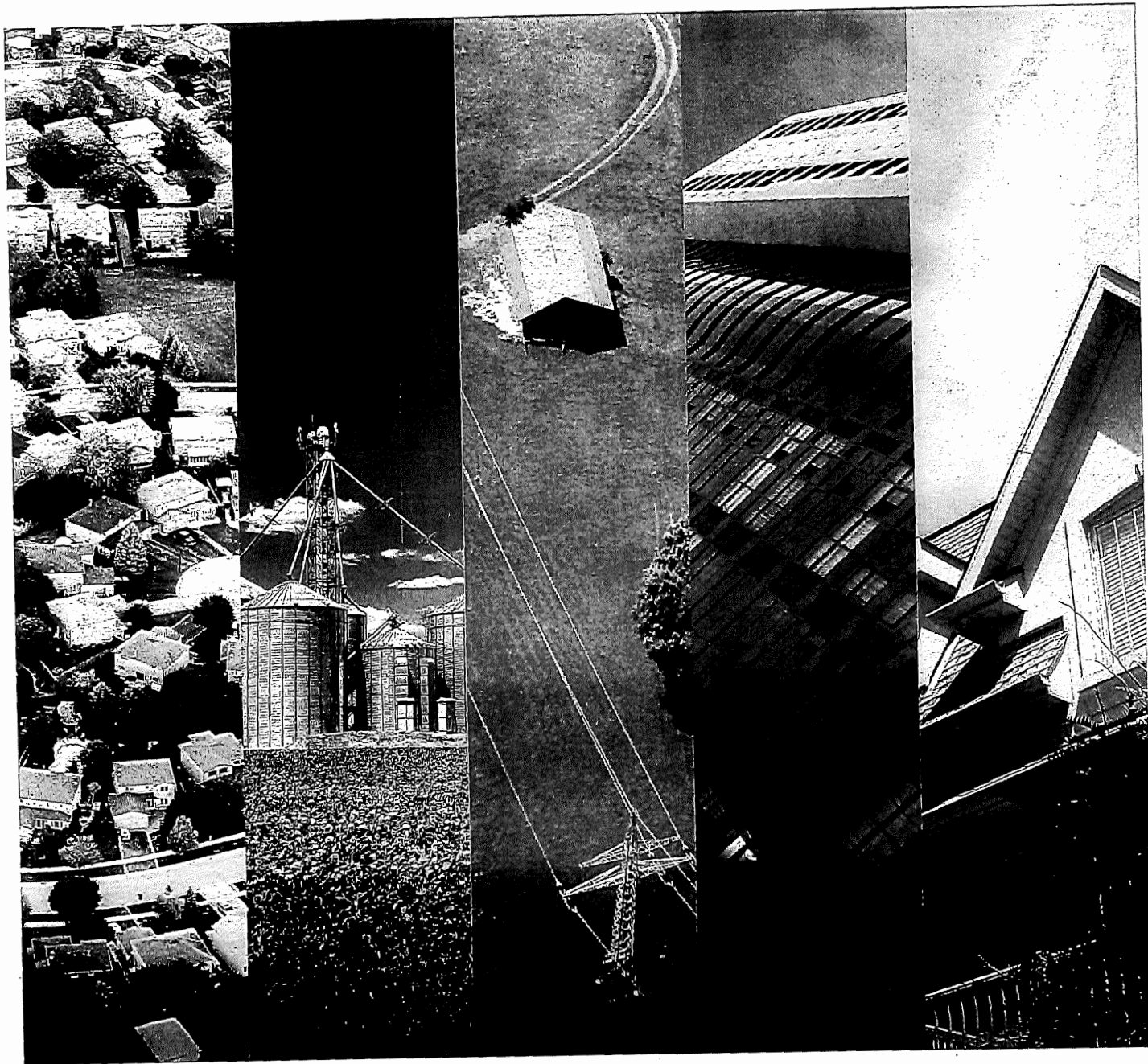
If you would like a detailed copy of MPAC's Financial Statements for the Year Ended December 31, 2018, please contact Mary Meffe, Vice-President, Corporate and Information Services and Chief Financial Officer, at 289 539-0306.

Yours truly,

Dan Mathieson
Chair, MPAC Board of Directors

Attachment

Copy Municipal Chief Administrative Officers and Clerks
Nicole McNeill, President and Chief Administrative Officer, MPAC
Mary Meffe, Vice-President, Corporate and Information Services and Chief Financial Officer,
MPAC



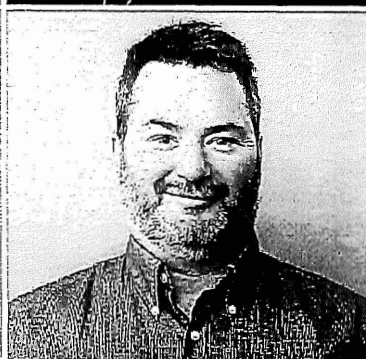
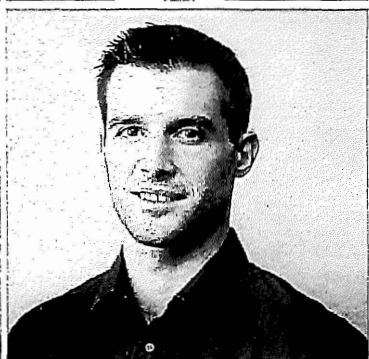
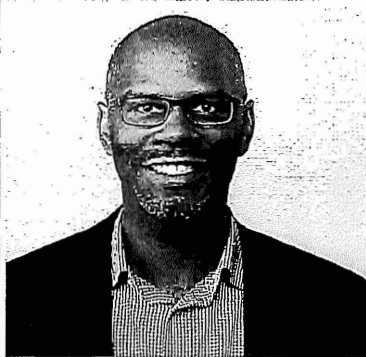
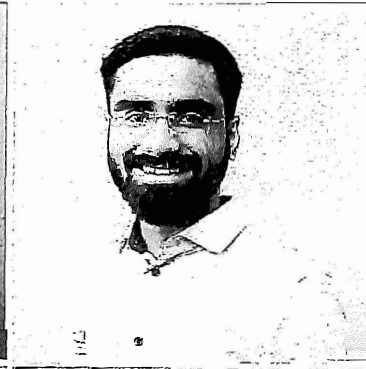
2018 ANNUAL REPORT



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION



We are the
people behind
property assessment.

We are professional
assessment experts
who understand
local communities.

We are neighbours,
taxpayers and
property owners too.

We take pride in
working with you to
build the communities
we live in.

2018 ANNUAL REPORT

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EXECUTIVE MANAGEMENT GROUP

CONTACT US



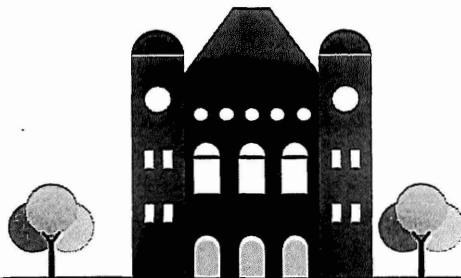
COMPLIANCE STATEMENT

In keeping with the reporting requirements under the *Municipal Property Assessment Corporation Act*, the Corporation has complied with any policies, procedures and standards established by the Minister under Section 10, and with the process established regarding the development and implementation of quality service standards by the Quality Service Commissioner.

Ontario's Property Assessment and Taxation System

1 MPAC: Provides property assessments for all properties in Ontario.

2 MUNICIPALITIES: Determine revenue requirements, set municipal tax rates and collect property taxes to pay for municipal services.*



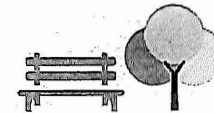
Police & fire protection



Waste management



Roads, sidewalks & public transit



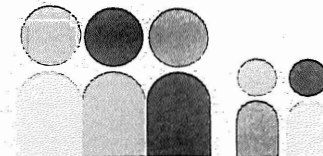
Municipal parks & recreational facilities



Education taxes are also collected for school boards

3 GOVERNMENT OF ONTARIO: Establishes the province's assessment and taxation laws and determines the education tax rates.

4 PROPERTY OWNERS: Pay property taxes which pay for services in the community. You also pay education taxes that help fund elementary and secondary schools in Ontario.



*Provincial Land Tax and levies by local boards are collected in unincorporated areas and contribute toward important services.

About Us

MPAC stands for Municipal Property Assessment Corporation, and our assessments provide the foundation that municipalities use to base the property taxes needed to pay for the services we use every day.

As an independent, not for profit corporation, our assessments follow the *Assessment Act* and other legislation and regulations set by the Government of Ontario. We have a Board of Directors made up of provincial, municipal and taxpayer representatives.

We take our role seriously because we are neighbours, taxpayers and property owners too.



Our Role

MPAC is responsible for assessing more than 5 million properties in Ontario, representing \$2.78 trillion in property value.

We assess all types of property, including residential, business and farms. Our MPAC team is made up of assessment experts who understand local communities and use approaches that meet international appraisal standards for accuracy.

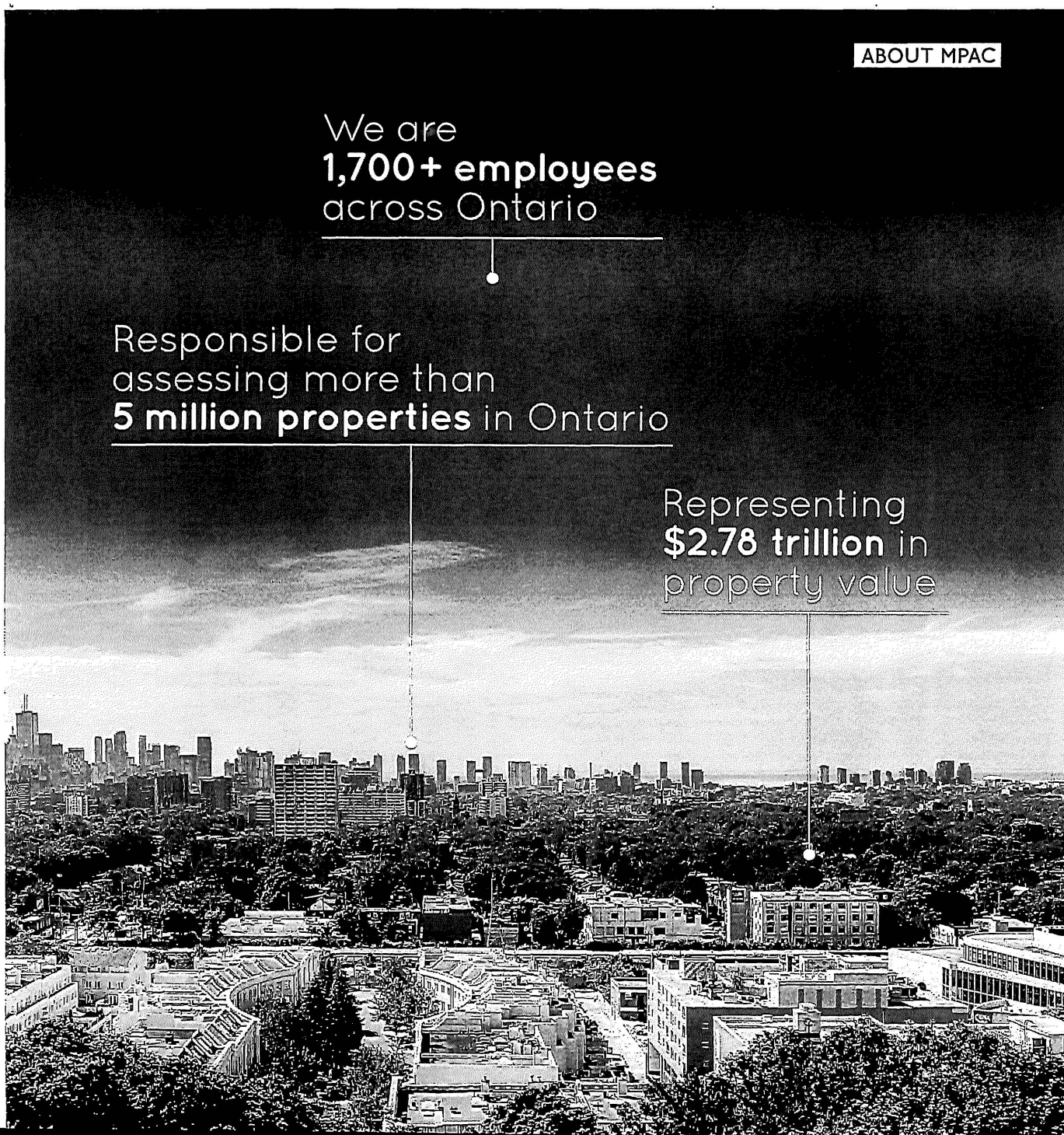
In addition to our assessment services, we are responsible for providing municipalities with a Preliminary List of Electors, which is used by municipal clerks to finalize the Voters' List for municipal and school board elections.

We are the largest assessment jurisdiction in North America and a leader in the assessment industry.

We are
1,700+ employees
across Ontario

Responsible for
assessing more than
5 million properties in Ontario

Representing
\$2.78 trillion in
property value



“

Providing transparent insights and responsive services helps municipalities and property owners understand their assessed values.

Message from the President and Chief Administrative Officer



Nicole McNeill

I've been honoured to serve as MPAC's President and Chief Administrative Officer for the greater part of 2018, and lead the organization through a foundational phase of our Strategic Plan.

Municipalities, property owners and the Province use our assessment data in a number of ways. For example, property taxes that fund local priorities and education are based on MPAC assessments. In support of tax bases in 2018 we captured \$38.4 billion in new assessment, a new record for MPAC and an increase of more than 50% since 2009.

We want communities to have confidence in the quality of our

property assessments. This involves providing transparent insights and responsive services that help municipalities and property owners understand their assessed values.

Our assessments continue to meet assessment-industry standards. Where there are questions or issues with an assessment, we want those to be identified and corrected as efficiently as possible. In 2018, less than 1% of property owners in the province appealed their assessment.

So that we can continue to increase the quality and responsiveness of our services, during the year we

completed key frameworks from our Strategic Plan in the areas of human resources, learning and development, stakeholder engagement and information technology. These frameworks support our staff in delivering on our goal to be a trusted partner and service provider.

Looking ahead, preparations for the 2020 Assessment Update are well underway. With the valuation date of January 1, 2019 now behind us, I look forward to sharing preliminary market insights and further details on our plans to engage stakeholders during the development of assessments for the 2021-2024 taxation years.



It's the dedication,
professionalism and expertise
of our people that makes us a
leader in the assessment industry.

Message from the Board Chair



Dan Mathieson

It's been an exciting year of transformation at MPAC. In 2018, we welcomed Nicole McNeill as President and Chief Administrative Officer. We negotiated a new collective agreement and launched a comprehensive human resources plan. We also implemented an appeals strategy to manage the transition to new Assessment Review Board rules.

Through this period of positive change, the 2017–2020 Strategic Plan guided our decisions, helping us map the most direct path towards our strategic outcomes. We have made significant progress and now that we're at the

midpoint of the Strategic Plan, we will review what we've accomplished, what's left to do, and whether we need to fine-tune our approach.

At MPAC we are accountable to our stakeholders and we take this responsibility seriously. Achieving the service levels our municipal partners identified for our Service Level Agreement (SLA) is one of our highest priorities. In 2018, the first full year of SLA reporting, we met 91% of service levels. We also launched an SLA reporting tool in Municipal Connect to further support collaboration with municipalities.

As we begin 2019, MPAC is stronger than ever. We continue to enhance our operational efficiency so we can deliver even better value for money to the municipalities and property owners who count on our assessments. In that effort, I would like to thank our employees. It's the dedication, professionalism and expertise of our people that makes us a leader in the assessment industry. They are the reason we can create value together.

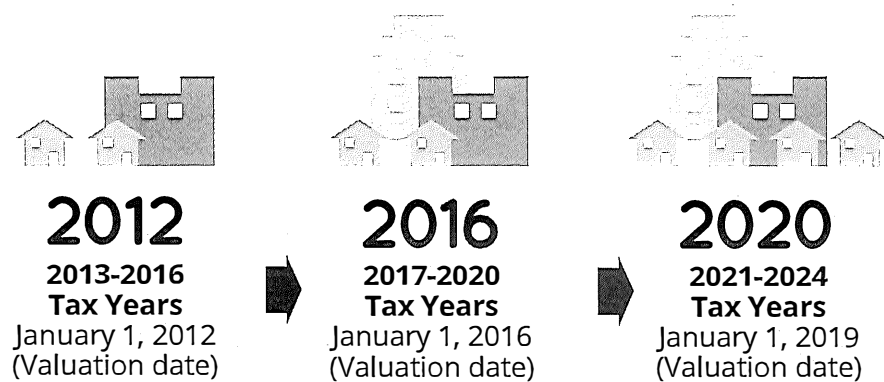
Property Assessment Update Cycle

Every four years, the MPAC team updates the assessment for every property in the province. The last time we did a province-wide assessment update in Ontario was in 2016. The next time will be in 2020.

In between Assessment Updates, we are responsible for maintaining our records. That means we will update your assessment if there is a physical change to the property, ownership changes, and/or a classification change. When it's complete we will send you a copy of your assessment and we will share the changes with your municipality.

Your municipality receives an updated assessment roll at the end of each year which is used to help calculate property taxes.

If your property value increased, the increase is phased in within the four-year cycle. Any decrease in value is applied immediately.



Board of Directors

MPAC is directly accountable to the public through its 13-member Board of Directors appointed by the Minister of Finance.

MUNICIPAL REPRESENTATIVES



Janice Baker
City Manager and
Chief Administrative
Officer, City of
Mississauga



Keith Hobbs
Mayor, City of
Thunder Bay



Ken Hughes
Auditor General,
City of Ottawa



Dan Mathieson
(Chair)
Mayor, City
of Stratford



Roberto Rossini
(Retired) Deputy City
Manager & Chief
Financial Officer,
City of Toronto



Walter Sendzik
Mayor, City of
St. Catharines



Mary Smith
Mayor, Township of
Selwyn and Deputy
Warden, County of
Peterborough

TAXPAYER REPRESENTATIVES



Alf Chaiton
President,
Tweedsmuir Green
Power Group



Lesley Gallinger
Vice-President of
Corporate Services
and Chief Financial
Officer, Electrical
Safety Authority



Bev Hodgson
Barrister and
Solicitor, Owner,
Bev Hodgson Law



Don Redmond
Sales Representative,
Royal LePage In
Touch Realty Inc.



Roozbeh Farhadi
Project Manager,
Design and
Implementation,
Scotiabank



David P. Settingington
(Vice-Chair)
Member of Chartered
Professional
Accountants,
(CPA) Ontario and CPA
Canada

Board Committees

Our Board of Directors provides governance and organizational oversight to ensure MPAC's overall direction, accountability and efficiency.

AUDIT COMMITTEE

The Audit Committee oversees MPAC's financial statements and financial reporting processes. The Committee also ensures the integrity of MPAC's internal control framework and information systems, internal and external auditor performance, enterprise risk assessment and critical legal and litigation activity.

CHAIR:

David P. Setterington

MEMBERS:

Lesley Gallinger
Ken Hughes
Dan Mathieson
Roberto Rossini
Walter Sendzik

GOVERNANCE AND HUMAN RESOURCES COMMITTEE

The Governance and Human Resources Committee oversees governance issues that affect MPAC. The Committee ensures the organization has appropriate governance processes, Board and Committee structures and the information required for effective oversight and direction.

CHAIR:

Mary Smith

MEMBERS:

Alf Chaiton
Keith Hobbs
Bev Hodgson
Dan Mathieson
David P. Setterington

QUALITY ASSURANCE COMMITTEE

The Quality Assurance Committee oversees MPAC's operations to promote a culture of quality throughout the organization. The Committee advises the Board of Directors of any concerns related to MPAC's core business of assessment, quality-related risks and internal controls. The Committee also provides oversight to the Quality Service Commissioner.

CHAIR:

Bev Hodgson

MEMBERS:

Alf Chaiton
Roozbeh Farhadi
Lesley Gallinger
Keith Hobbs
Dan Mathieson
Don Redmond
Walter Sendzik
David P. Setterington
Mary Smith

The Board of Directors thanks Alf Chaiton, Keith Hobbs and Mary Smith whose terms ended in 2018.



Funding

We are funded by municipalities. The amounts collected are invested into our operations so we can provide quality services now and in the future.

To help deliver on the 2017-2020 strategic outcomes, our Board of Directors approved a 2.65% municipal levy in 2018. We invested in the talent, staffing and operations required to deliver the new Service Level Agreement (SLA), support the new Assessment Review Board (ARB) appeals process, and improve the products and services we provide to our municipal partners and property owners of Ontario everyday.

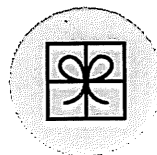
KEY AREAS OF FOCUS:



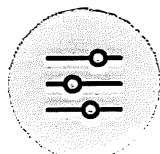
Invest in our core operations to deliver the new SLA. The jointly developed SLA establishes fair, meaningful and achievable performance standards for the assessment services that municipalities and taxpayers rely on most.



Support the new ARB process, including a strategy to eliminate backlogs and complete appeals within the assessment cycle.



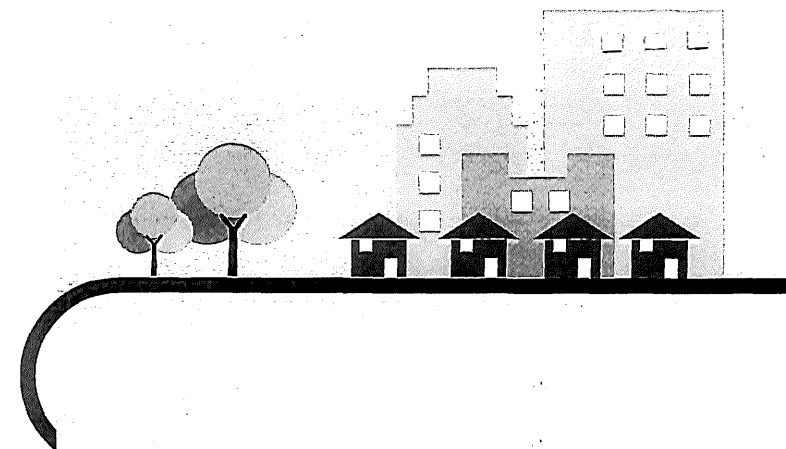
Deliver ongoing disclosure initiatives, pre-roll discussions and engagement activities.



Optimize our assessment programs and platforms to provide consistent and quality data.



Continue to build our pool of accredited valuation professionals.



FUNDING FORMULA

The levy amount for each municipality is determined by the levy formula in the *Municipal Property Assessment Corporation Act*. MPAC's funding is divided among municipalities and taxing authorities to reflect their proportionate share of the total assessed values and property counts in the province.

To calculate the required payment for MPAC's services, we take into consideration things like the cost of operations, capital spending and reserve requirements, and offset these costs with other sources of funding, such as revenue from business development and investment income. The net amount is the municipal levy. To read more about business development, **go to page 20**.

2017-2020 Strategic Plan

MPAC's 2017-2020 Strategic Plan was approved by our Board of Directors in 2017.

The plan outlines five strategic outcomes that build on the success of the 2016 Assessment Update and the transformative change the organization made over the last four years. The plan also reflects feedback from property owners, municipal partners, industry groups and employees.

Our goal is clear—create customer-focused connections with each other and with stakeholders, so we can effectively deliver on our commitment to communities.

THE 2017-2020 STRATEGIC PLAN WILL HELP US GET THERE.

5 Strategic Outcomes

→ INVEST IN OUR PEOPLE

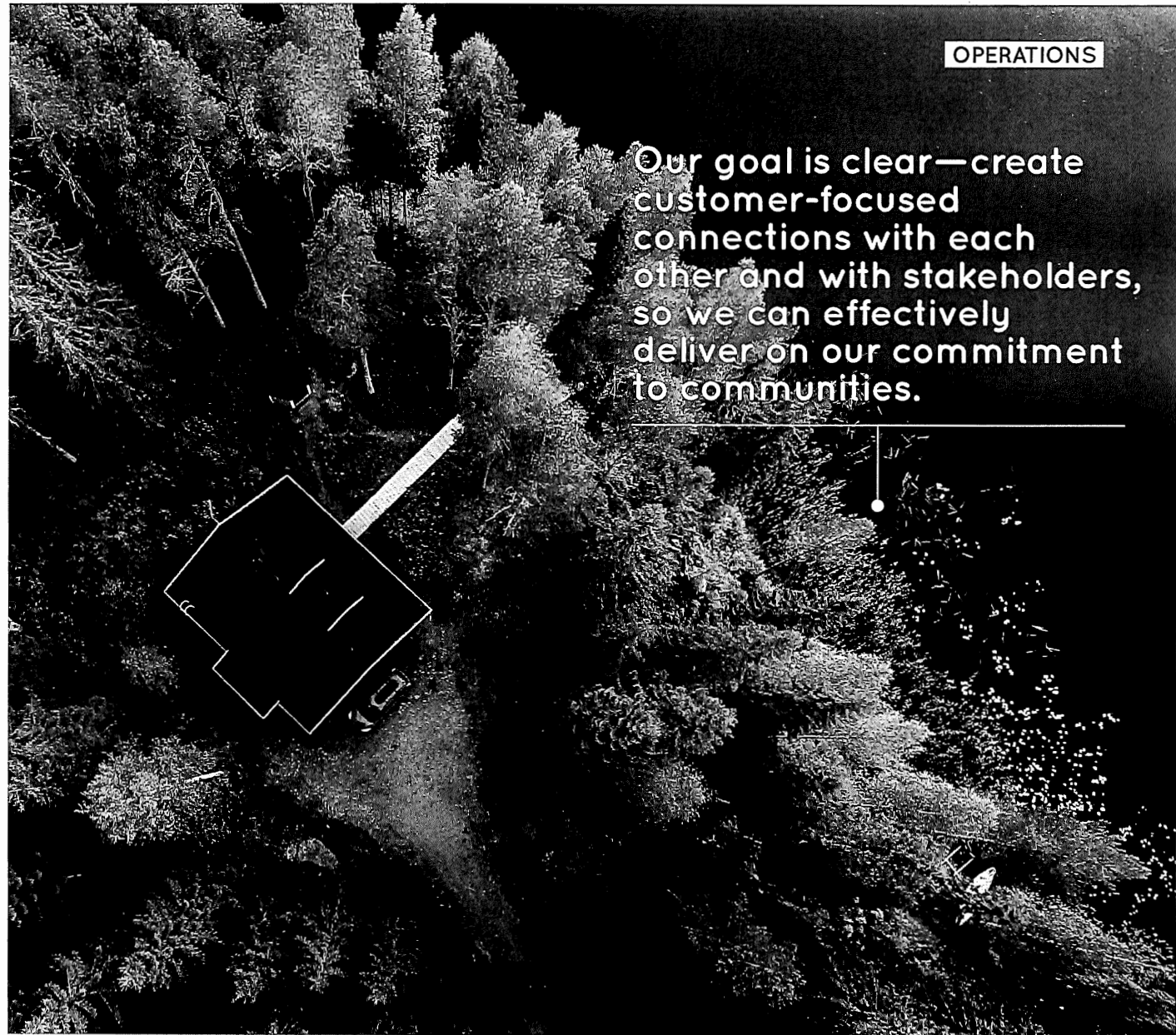
→ FOCUS ON OPERATIONAL EXCELLENCE, EFFICIENCY AND OPERATIONS

→ BUILD OUR CUSTOMER AND STAKEHOLDER RELATIONSHIPS

→ DELIVER QUALITY, TRACEABLE ASSESSMENTS

→ EXPAND BUSINESS DEVELOPMENT

Our goal is clear—create customer-focused connections with each other and with stakeholders, so we can effectively deliver on our commitment to communities.



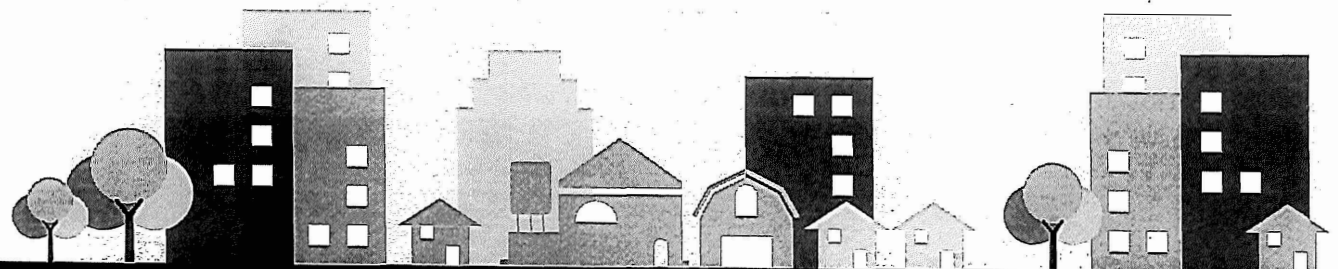
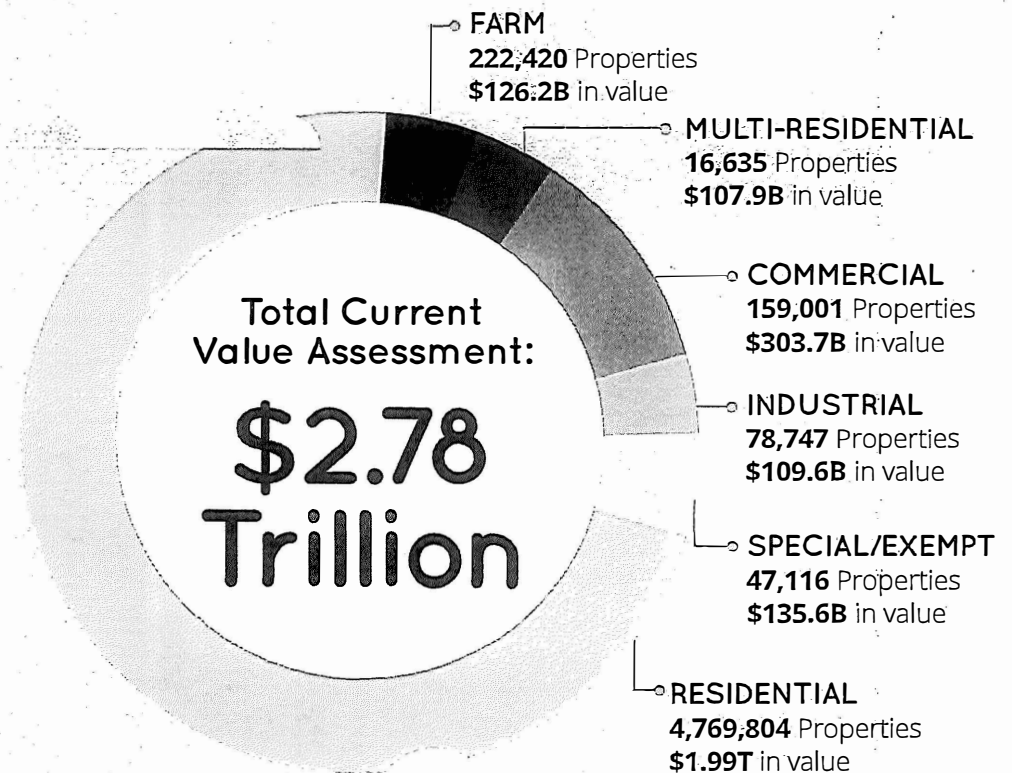
Total number of properties on the Assessment Roll:
5,293,723 – an increase of 58,699 from 2017.

2018 Assessment Roll

Every year we deliver an assessment roll to municipalities and the Province of Ontario to support the calculation of property and education taxes.

While 2018 is not a province-wide Assessment Update year, we continue to review properties and update property information on a regular basis to reflect changes that have occurred throughout the year in order to return an accurate assessment roll annually.

In November, we mailed more than 800,000 Property Assessment Notices to property owners reflecting changes in assessment that have taken place over the last year.

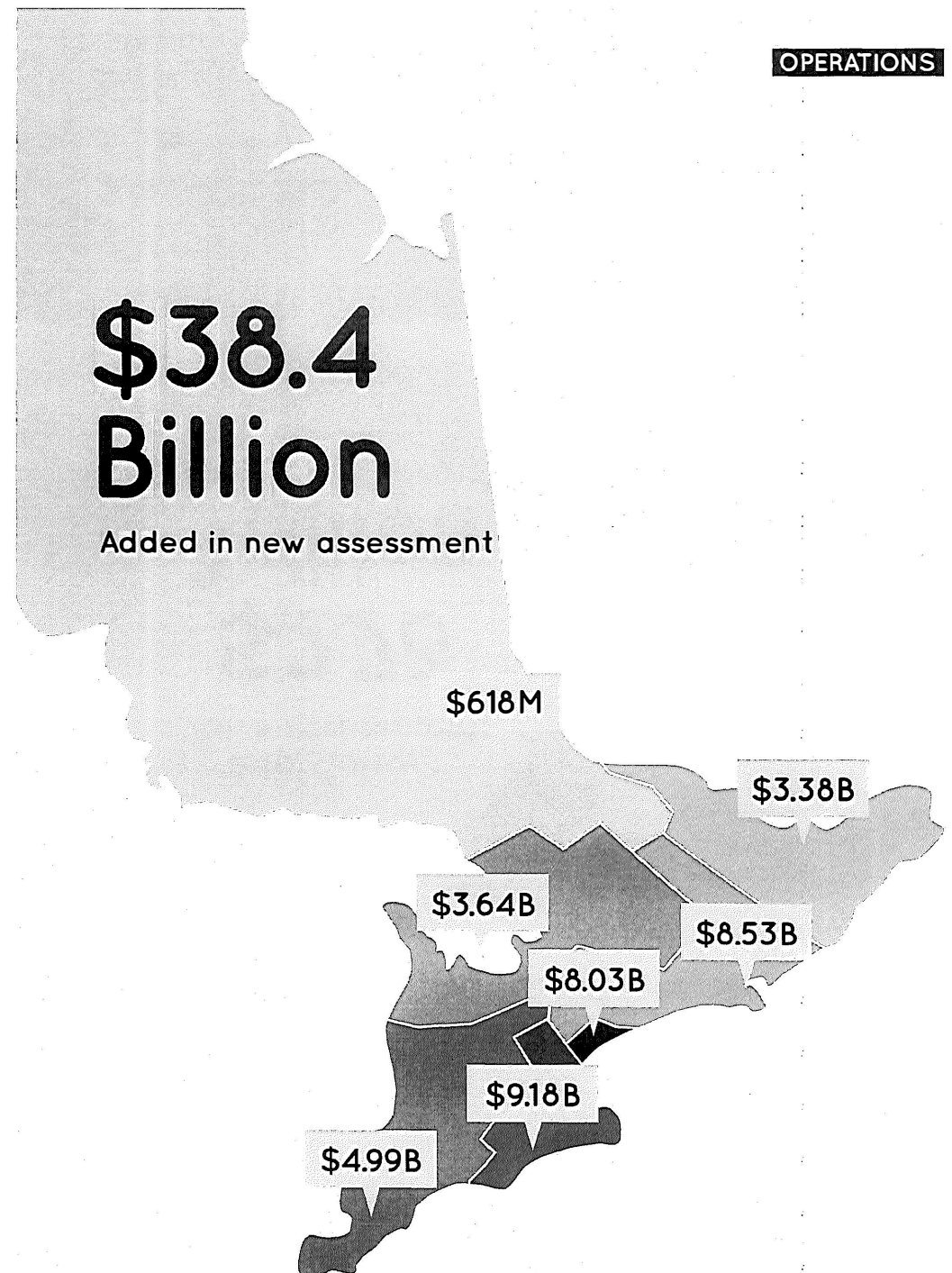
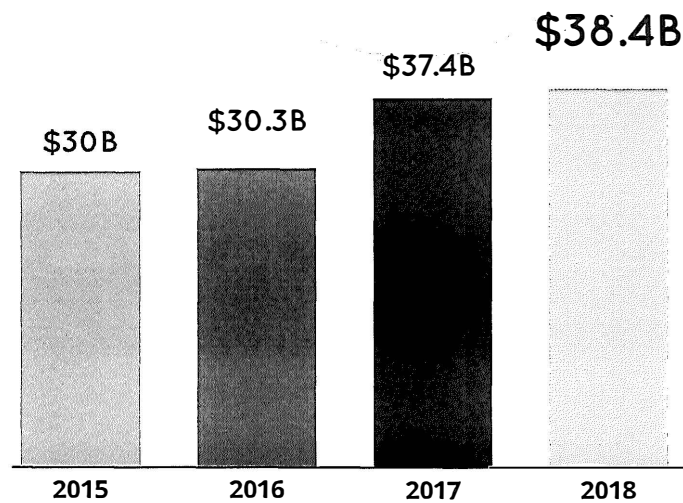


New Assessment

In 2018, we captured \$38.4 billion in new assessment.

New assessment refers to new construction and/or additions to existing property that have not been assessed by MPAC and it is a key source of revenue for municipalities. Year over year, the assessment base continues to grow for our municipalities.

In 2018, MPAC assessed approximately 44,000 new residential units, 2,000 new commercial buildings and 70 new industrial units across Ontario. Almost 70% of this new assessment was in the Greater Golden Horseshoe.



Indicators of Assessment Quality

Requests for Reconsideration (RfR) and appeals are key indicators of assessment quality and property owners' acceptance of their assessment.

The chart shows the number of RfRs and appeals that were completed in each calendar year, regardless of the assessment roll(s) in question. In many cases when an appeal is complete, it addresses multiple tax years.

2018 MILESTONES



Over **209,300** sales investigations were completed



25,228 RfRs completed



53.9% of RfRs received a change resulting in a **0.05%** reduction to the assessment base

Legislated Valuation Date	JANUARY 1, 2012						JANUARY 1, 2016			
Property Tax Year	2014		2015		2016		2017		2018	
	Properties	Reduction	Properties	Reduction	Properties	Reduction	Properties	Reduction	Properties	Reduction
Requests for Reconsideration	33,867	\$2.02B	29,331	\$1.4B	41,003	\$1.93B	78,293	\$4.28B	25,228	\$1.27B
Appeals	23,038	\$6.97B	38,532	\$12.1B	45,960	\$17.89B	24,106	\$17.74B	17,978	\$5.26B
TOTAL	56,905	\$8.99B	51,212	\$13.5B	86,963	\$19.83B	102,399	\$22.02B	43,206	\$6.53B
Percentage of all Properties	1.14%		1.0%		1.70%		1.98%		0.83%	
Percentage of Total Investment		0.41%		0.60%		0.87%		0.91%		0.25%

*Every property taxpayer in the province received an updated property assessment from MPAC in 2016.

The subsequent RfRs and ARB appeals for the 2018 property tax year were submitted based on these province-wide Assessment Updates. In between province-wide updates, MPAC sends Notices to property taxpayers to reflect changes within the four-year assessment cycle.

Enumeration

The work done in support of the 2018 municipal and school board elections exemplifies our commitment to improving the products and services delivered to stakeholders and demonstrates the progress made to transform relationships into partnerships.

Throughout the year, we partnered with a variety of stakeholders using all available resources to ensure the Preliminary List of Electors was as up-to-date and accurate as possible.

Promotional materials were shared with our municipal and school board partners to build awareness of voterlookup.ca. MPAC, Elections Canada and Elections Ontario engaged in three-way cross-promotion of each level of government's online elector services. We launched an extensive social media campaign targeted at first time voters, millennials, tenants, retirees and professionals. Voterlookup.ca inserts were also included in over 70,000 Property Assessment Notices and shared at property inspections from May to August.

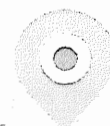
In 2018 we launched voterlookup.ca, an online self-service enumeration tool where potential electors could confirm and/or update their information.

IMPROVING ENUMERATION DATA

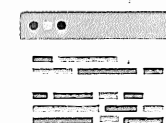
More than **235,500** voterlookup.ca searches/confirmations, including over **45,400** elector updates.



More than **511,000** address updates applied as per Canada Post standards



Over **833,700** duplicate elector names suppressed



Over **700,000** changes through data-matching with the National Register of Electors and Permanent Register of Electors for Ontario.



Over **176,000** deceased persons suppressed based on the Ministry of Government Services data.



Strengthening Relationships

We provide more than just assessments. We also provide a range of services and opportunities to help municipalities and property owners understand their assessments.

ENHANCING THE MUNICIPAL EXPERIENCE

Since its launch, Municipal Connect has become the primary source of assessment-related information. With added functionality and access to assessment products and people data, Municipal Connect is a one-stop shop for all municipalities in Ontario.



At the end of our first year, MPAC is happy to report that we have met **91%** of all service levels

SERVICE LEVEL AGREEMENT

The Service Level Agreement (SLA) is a two-way promise that clearly outlines our accountability framework and partnership with municipalities.

The agreement was implemented in 2017, and the end of 2018 marked a full year of measuring against our service levels.

In 2018, we also launched the SLA Reporting Tool in Municipal Connect to offer an at-a-glance snapshot to guide discussions around SLA objectives, help improve service delivery and promote shared accountability.

At the end of our first year, MPAC is happy to report that we have met 91% of all service levels and worked closely with municipalities to resolve issues when service levels were not met.



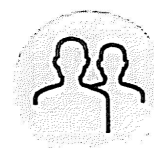
3,000
visits per month on
Municipal Connect



88%
of municipalities
accessed the SLA
Reporting Tool



409
municipal
training sessions
were held in 2018



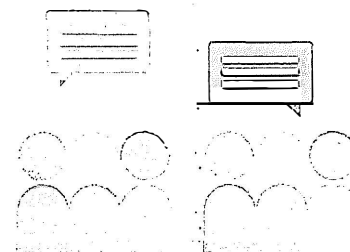
6,177
total users on
Municipal Connect
since its launch
in 2016

INDUSTRY AND MUNICIPAL LIAISON GROUPS

Our liaison groups bring municipalities, key industry representatives and MPAC together, setting the foundation for greater engagement and partnership.

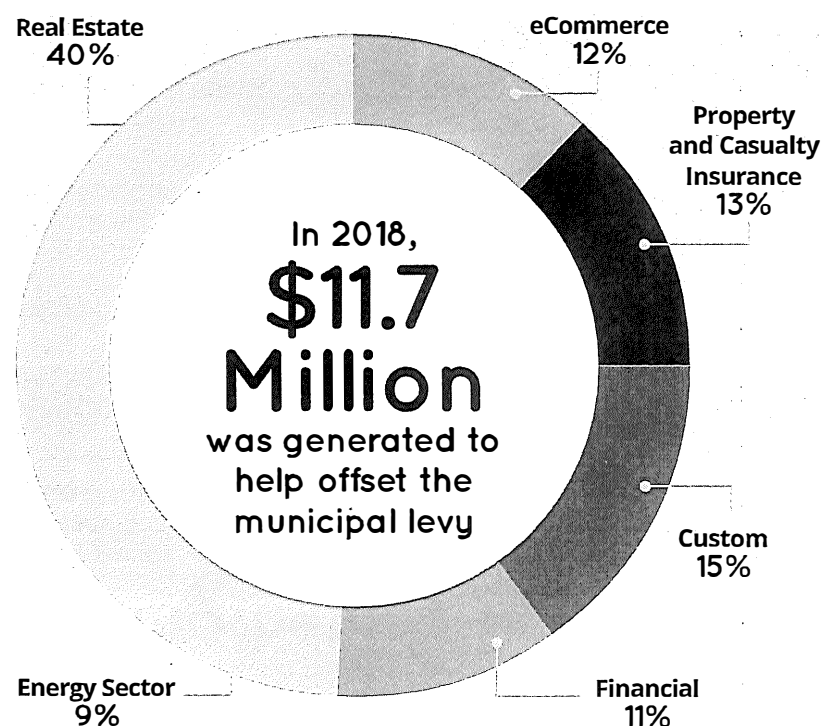
Our approach helps facilitate open and ongoing discussions about specific issues of interest pertaining to property assessment in Ontario.

Each meeting includes dialogue about topics of common interest that help improve assessment update activities, products and services, as well as policy and legislative changes. We continue to partner with municipalities and industry groups to deliver value and improved service to all of our stakeholders.



Business Development

The data we collect from our assessments helps more than just property owners and municipalities. It's also used by banks, insurance companies, the real estate industry and other jurisdictions across Canada. The revenue generated from this line of business, helps offset municipal funding.



Since 2001, more than \$100 million in revenue has been generated, reducing costs for assessment services to municipalities across Ontario.

First Nations: Property assessment from the ground up

In 2016, MPAC partnered with the Chippewas of Kettle and Stony Point First Nation and the First Nations Tax Commission (FNTC) to build a property assessment and taxation system from the ground up – a first for Ontario. Powered by MPAC's proprietary, cloud-based valuation engine known as VaaS (Valuation as a Service) and the hands-on support of our assessment experts, the delivery of a first-ever assessment roll to an Ontario First Nation marked an important milestone for the local community and for MPAC.

NEW PARTNERSHIPS IN 2018

Based on the success of Kettle and Stony Point and continued work with the FNTC, we were offered the opportunity to expand our valuation services, under fee-for-service agreements, to other communities including, Wasauksing First Nation and the Chippewas of Georgina Island First Nation.

BENEFITS BEYOND THE ROLL

Similar to the rest of Ontario, these First Nations communities now have a revenue model that promotes the fair distribution of property taxes. Through property taxes, they have the ability to provide improved water and sewer services, fire and police protection, waste management, road and

lighting maintenance, and recreational and cultural facilities.

WHAT'S NEXT?

The successful delivery of a stable assessment roll to two more First Nations communities is an important achievement for Business Development. "It's been an honour to work in partnership with the FNTC and the First Nations," says Chris Fusco, Director of Real Estate and Strategic Accounts, Business Development. "The work being done on this project using VaaS is a catalyst for business development at MPAC – and our pursuit of new opportunities in other jurisdictions across Ontario."

I am pleased to see more First Nations in Ontario reassert their tax jurisdiction. In that regard, there is no question that MPAC has played a significant role. By instilling confidence and reliability in property assessments, they have helped make the transition easier.

– Chief Commissioner **C.T. Manny Jules**, First Nations Tax Commission

Financial Highlights

STATEMENT OF FINANCIAL POSITION		
(in thousands of dollars)	2018	2017
ASSETS		
Current Assets	19,802	25,663
Non-Current Assets	98,490	87,185
TOTAL ASSETS	118,292	112,848
LIABILITIES		
Current Liabilities	27,401	26,068
Non-Current Liabilities	36,741	38,788
TOTAL LIABILITIES	64,142	64,856
NET ASSETS		
Unrestricted Funds	5,272	6,230
Reserve Funds	38,268	29,773
Invested in Capital and Intangible Assets	10,610	11,989
TOTAL NET ASSETS	54,150	47,992
TOTAL LIABILITIES AND NET ASSETS	118,292	112,848

Financial Highlights

STATEMENT OF OPERATIONS		
(in thousands of dollars)	2018	2017
REVENUE		
Municipal	206,573	201,240
Other Income	18,750	20,289
Interest and Dividend Income	4,062	2,267
TOTAL REVENUE	229,385	223,796
EXPENSES		
Salaries and Benefits	173,647	163,188
Professional Services	14,167	15,181
Information Technology	11,464	10,168
Facilities	9,708	10,207
General and Administrative	6,798	7,131
Amortization of Capital and Intangible Assets	4,131	5,638
Royalties	3,220	6,594
Gain on Disposal of Capital Assets	(484)	(49)
TOTAL EXPENSES	222,651	218,058
Excess of Revenue Over Expenses for the Year Before Changes in Fair Value of Investments	6,734	5,738
Changes in Fair Value of Investments	(4,435)	946
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FOR THE YEAR	2,299	6,684

STATEMENT OF CHANGES IN NET ASSETS		
(in thousands of dollars)	2018	2017
Net Assets – Beginning of Year	47,992	45,179
Excess of Revenue Over Expenses for the Year	2,299	6,684
Net Actuarial Gain (Loss) on Employee Future Benefits	3,859	(3,871)
NET ASSETS – END OF YEAR	54,150	47,992

NOTES FOR THE FINANCIAL SUMMARY

It is suggested the financial highlights be reviewed along with the 2018 Audited Financial Statements and Notes to the Statements, which have received an unqualified opinion from MPAC's external auditors. The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Reserve Funds

The Reserve Funds consist of the Board Appropriated Working Fund, Reserve for Enumeration, and the Reserve for the Assessment Update.

The Board Appropriated Working Fund is set aside by the Board of Directors of MPAC, in accordance with MPAC's

reserve strategy for contingencies and funding for identified one-time expenditures. The Reserve for Enumeration was established to fund costs associated with the preparation of Preliminary List of Electors for municipal and school board elections. The Corporation will draw down the balance as expenses are incurred.

The Reserve for the Assessment Update was established to fund the costs associated with the Assessment Update. The Corporation contributes amounts to these reserves annually. The Reserve for the Assessment Update will draw down on the balance as expenses are incurred. The next province-wide Assessment Update will occur in 2020.

Corporate focus, local effort

We are committed to building communities across Ontario and giving back through both environmental and social responsibility initiatives. From green buildings and eco-friendly vehicles to fundraising and community involvement, MPAC's assessment professionals are dedicated to making a positive difference in the communities where we live and work.

IN 2018, MPAC EMPLOYEES:

Raised over **\$14,000** and collected over **10,000** items for donation to food banks across the province.



Through Jeans Day collections, local office donations and more, we sponsored local initiatives across Ontario resulting in over **\$12,500** raised for various community-based causes and charities.

In 2018, we raised over **\$14,000** and collected **10,000** items for food bank donations.



WE ARE ALL ONE TEAM #HumboldtStrong

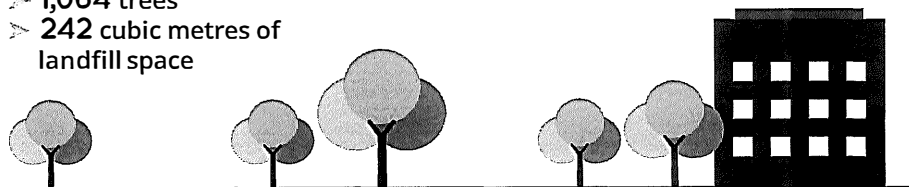
MPAC joined thousands across the country to participate in **Jersey Day** on April 12, 2018. Employees across the province hosted potluck lunches and collected over \$700 in donations in support of the victims and families impacted by the tragedy in Humboldt, Saskatchewan.

Environmental Responsibility

REDUCING OUR CARBON FOOTPRINT

Diverting waste: We work with partners on environmentally-responsible decommissioning projects and paper shredding programs that help save landfill space and preserve valuable resources. In 2018, MPAC securely shredded and recycled **57,534 kilos** of paper, saving:

- close to **144,000** Kilowatt hours of electricity
- **1,064** trees
- **242** cubic metres of landfill space

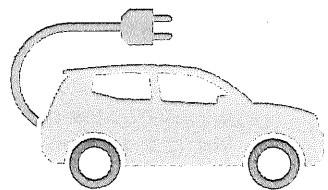


Reducing waste: We continue to transform our business processes to focus on waste reduction and environmental performance. This year, we introduced a centralized waste program to our Pickering office which will also be implemented in all of our other new office spaces that we are converting to **Workplace 2.0**.

DRIVING TOWARDS A CLEANER FUTURE

➡ **196** fuel-efficient vehicles with **35** additional hybrid vehicles added to our fleet in 2018.

➡ For the **sixth consecutive year** MPAC was recognized for providing greener commuting options to employees. In 2018, we received the Smart Commute Workplace Gold designation.



➡ **LOOKING AHEAD:** Hybrid vehicles will comprise **55%** of our corporate vehicle fleet by December 2019.



Employees hit the streets for a quick spring cleanup in communities across the province. The team in Thunder Bay (pictured) collected eight bags of garbage and one bag of recycling in only 20 minutes!

Since 2012, 30% of office space has been converted to **Workplace 2.0**. In 2018, our Trenton office was converted to align with federal Workplace 2.0 standards:

- flexible workspaces
- mobile technology
- better use of space
- sustainable design principles

and adoption of alternate work arrangements, MPAC continues to be a leader in providing flexible workspaces.

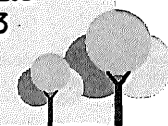
Benefits:

- improved employee engagement
- increased productivity
- optimized real estate footprint

MPAC's **Facilities Renewal Plan** remains on track through ongoing review of space requirements across the province. We continue to uncover opportunities to reduce costs while improving service delivery. The nature of work is changing and through new space design, mobile technology

In 2018, we realized over 3,956 square feet in space-savings

Total number of MPAC locations converted to Workplace 2.0 Standards: 13



Executive Management Group

Nicole McNeill

President and
Chief Administrative Officer

Carmelo Lipsi, M.I.M.A.

Vice-President,
Valuation & Customer Relations
and Chief Operating Officer

Greg Martino, M.I.M.A.

Vice-President, Valuation &
Assessment Standards and
Chief Valuation and Standards Officer

Carla Y. Nell, A.I.M.A.

Vice-President,
Municipal & Stakeholder Relations

Mary Meffe

Vice-President, Corporate & Information
Services and Chief Financial Officer

Don Leblond

Vice-President and
Chief Strategy Officer,
Governance and Strategy

Linda Hall

Vice-President,
Strategic Communications
& Marketing

Rose McLean, M.I.M.A.

Vice-President, Legal,
Policy & Compliance

Sujit Jagdev

Vice-President and Chief Information
and Technology Officer

Lucy Foster

Executive Director,
Board Governance

Antoni Wisniowski

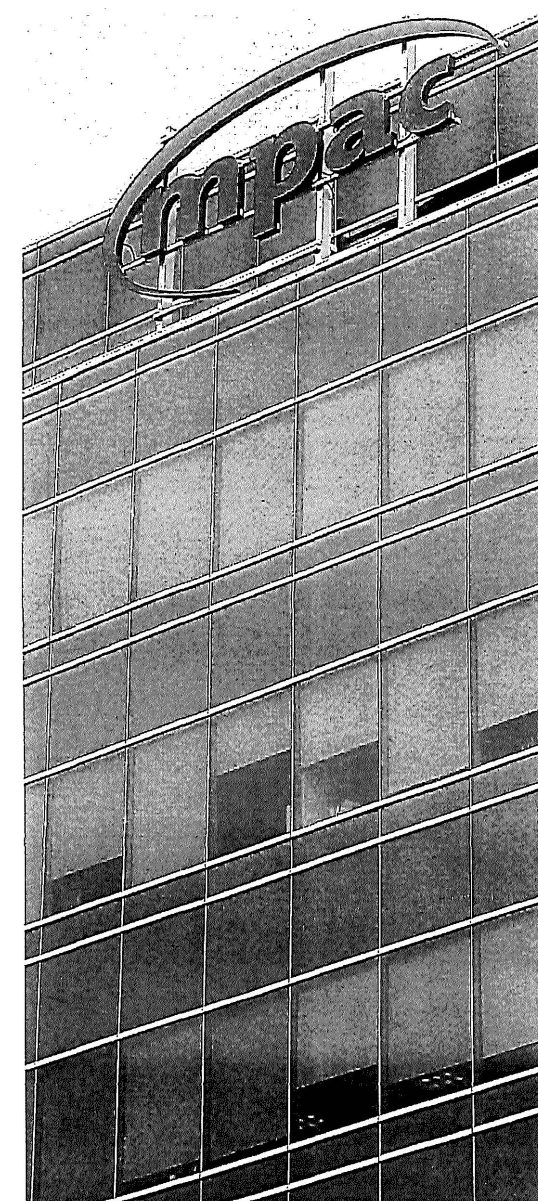
President,
Business Development

Lee Taylor

Vice-President,
Canadian Business Development

Zahir Manek

Vice-President,
International Business Development



CUSTOMER CONTACT CENTRE

Toll Free 1 866 296-6722
TTY 1 877 889-6722
Monday to Friday – 8 a.m. to 5 p.m.

HEAD OFFICE

1340 Pickering Parkway, Suite 101
Pickering, ON L1V 0C4
905 837-6200
Toll Free 1 877 635-6722

ONLINE

mpac.ca

aboutmyproperty.ca

propertyline.ca



MPAC OFFICES

Barrie

65 Cedar Pointe Drive, Unit 800
Barrie ON L4N 5R7

Brockville

108 Waltham Road, Unit A
PO Box 280
Brockville ON K6V 5V5

Cornwall

705 Cotton Mill Street, Unit 112
Cornwall ON K6H 7K7

Dryden

40 Earl Avenue
Dryden ON P8N 1X5

Durham

1340 Pickering Parkway,
Suite 101
Pickering ON L1V 0C4

Fort Frances

281 Second Street East, Suite C
Fort Frances ON P9A 1M7

Hamilton

659 Upper James Street,
Suite 201
Hamilton ON L9C 5R8

Kenora

60 14th St North, Suite 204
Kenora ON P9N 4M9

Kingston

644 Dalton Avenue
Kingston ON K7M 8N7

Kitchener

4271 King Street East,
Suite 100
Kitchener ON N2P 2E9

London

Westmount Shopping Centre
Upper Level, Unit 252
785 Wonderland Road South
London ON N6K 1M6

Mississauga

6745 Century Avenue, Suite 1
Mississauga ON L5N 8C9

Muskoka-Parry Sound

1100A Muskoka Road South
Unit 2, Gravenhurst ON P1P 1K9

North Bay

1500 Fisher Street, Suite 205
North Bay ON P1B 2H3

Ottawa

1420 Blair Place, Suite 800
Ottawa, ON K1J 9L8

Owen Sound

945 3rd Avenue East, Suite 212
Owen Sound ON N4K 2K8

Pembroke

141 Lake Street
Pembroke ON K8A 5L8

Peterborough

1477 Lansdowne Street West
Peterborough ON K9J 7M3

Richmond Hill

100 Via Renzo Drive, Suite 302
Richmond Hill ON L4S 0B8

Sarnia

1401 Michigan Avenue, Unit 1
Sarnia ON N7S 0B1

Sault Ste. Marie

428 Pim Street
Sault Ste. Marie ON P6B 2V1

Sudbury

1730 Regent Street, Suite 1
Sudbury ON P3E 3Z8

Thunder Bay

1001 William Street
PO Box 10578 Station P
Thunder Bay ON P7B 6T9

Timmins

11 Rea Street North
Timmins ON P4N 4Z5

Toronto

5775 Yonge Street, Suite 1500
Toronto ON M2M 4J1

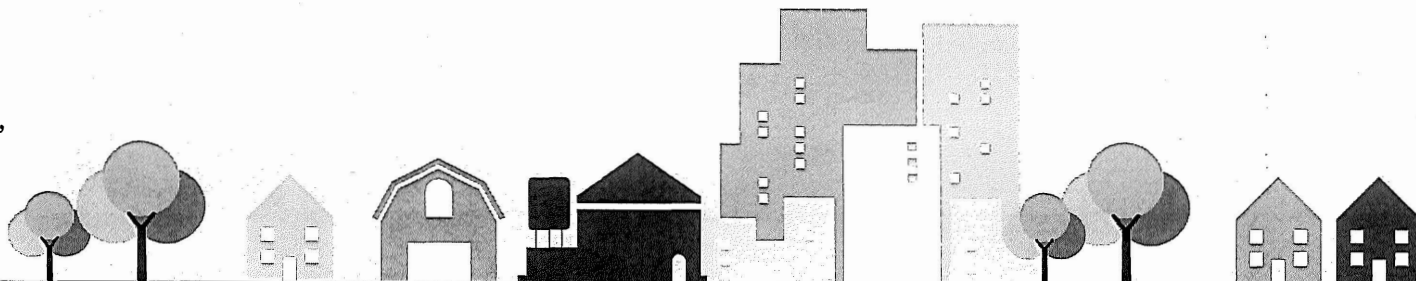
Trenton

17468 Hwy-2
Trenton ON K8V 5P7

Windsor-Essex

1695 Manning Road, Unit 195
Tecumseh ON N8N 2L9

If you have accessibility needs,
please let our representatives
know how we can assist you.



**Ministry of Tourism,
Culture and Sport**

Minister

6th Floor
438 University Avenue
Toronto, ON M5G 2K8
Tel: 416 326-9326

**Ministère du Tourisme,
de la Culture et du Sport**

Ministre

6^e étage
438, avenue University
Toronto (Ontario) M5G 2K8
Tél : 416 326-9326



Dear Library Management:

Re: Budget changes to SOLS and OLS-N

I am writing to clarify recent changes to library funding.

Our government is committed to protecting what matters most. As a result, the Ministry of Tourism, Culture and Sport is maintaining base funding for libraries at \$25M for 2019/2020.

At the same time, library service boards have been advised of a reduction to their 2019/2020 budget to the Southern Ontario Library Service (SOLS) and the Ontario Library Services North (OLS-N). As you know, these funding recipients have a responsibility to increase coordination and cooperation among public library boards, to deliver services and programs including training and development, and provide support for First Nations libraries.

The library services made a decision to discontinue the inter-library loan service following the updated budget allocation to SOLS and OLS-N.

We were disappointed by that decision, and Ontarians have spoken: they are disappointed with the decision by SOLS and OLS-N. The current inter-library service program is very inefficient – it is administered by 12 vans physically criss-crossing the province at a cost of \$1.3M per year. The goal of the service can be preserved by using mail, at less than 25% of the existing cost.

In an age where consumers routinely receive products by post and courier, this would be a common-sense step to modernizing service delivery while reducing program cost. Adopting a mail-and-courier approach to inter-library loans is a decision for the library service boards to make, and we hope they will make it.

I want to assure you our government firmly believes in the work that you do. From the very beginning of this process, we have offered to work with SOLS and OLS-N to ensure core programs and services are maintained. That's what it means to modernize government, respect the taxpayer, and protect what matters most to Ontario families.

.../2

-2-

I invite you to submit your ideas to my team at any time about how we can make Ontario's library system a leader in accessibility, innovation, and responsible management.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Tibollo", written in a cursive style.

Michael Tibollo
Minister of Tourism, Culture and Sport

Cindy Pigeau

From: Lovely Devaya [REDACTED]
Sent: Thursday, May 2, 2019 11:37 AM
Subject: Clarification re Banking Details Verification Form to cover both the one-time top up payment + normal July 2019 allocation
Attachments: Federal Budget Commits to One-time Doubling of Gas Tax Funds
Importance: High

Hello all,

A brief note to explain that the *Banking Details Verification Forms* you will be receiving sometime today will cover both the *Federal one-time top up of the Gas Tax funds (equivalent to your total 2018 Allocation) + the normal July 2019 Gas Tax Allocation*.

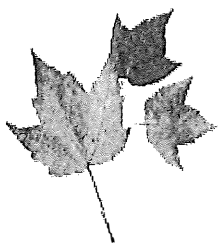
Would also like to remind you that the one-time payment of the total amount received in 2018 is expected to be received in June, *following federal budget approval* (see attached), and will be subject to all of the same terms and conditions of the current 2014 Gas Tax Agreement.

The 2019 Gas Tax Allocation is expected to flow according to schedule in mid-July and mid-Nov 2019.

Cheers and nice day ☺
Lovely

Lovely Devaya
Admin Assistant - Federal Gas Tax
Association of Municipalities of Ontario (AMO)

[REDACTED]



The Canadian *E*cology Centre
Centre *é*cologique du Canada

You are invited to our

20TH
1999-2019
ANNIVERSARY

Friday, June 7

Come help us celebrate at 2 PM
at the Canadian Ecology Centre (main building)

We would appreciate a RSVP by June 1
(for numbers and nibbles)

bill@canadianecology.ca
or laura@canadianecology.ca
705-544-1715, press 0.

"Come join us"



Media Release

For Immediate Release

**Environmental Education Centre - 20th Anniversary
Celebration - Building Naming - Dottori**

One of Canada's leading environmental learning centres is celebrating a landmark. The Canadian Ecology Centre (CEC), will celebrate twenty years of operation this coming Friday June 7 at 2 PM.

One of the CEC's main buildings will be named after former Tembec CEO, Frank Dottori, a driving force behind sustainable forestry and a supporter of the CEC's environmental education programs.

The CEC was initially a community-driven, economic development project initiated by the Mattawa-Bonfield region with significant contributions from FedNor (Industry Canada), the Northern Ontario Heritage Fund (Government of Ontario), Tembec (now Rayonier Advanced Materials), Ontario Parks, the five local municipalities, benevolent foundations and others within the private and public sectors.

Randy McLaren Chair of the CEC Board of Directors and Mayor of Bonfield Township said, "The CEC will have a number of dignitaries and presentations acknowledging its two decades of progress. It is a time to salute the many people, organizations, political bodies and companies who continue to help move the CEC forward."

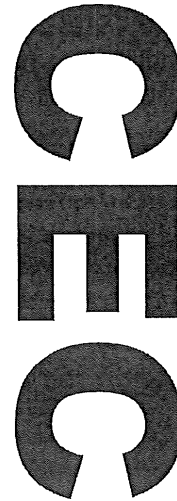
Bill Steer is the centre's General Manager and originator of the concept. "The CEC has introduced many students and visitors to the notion we all need to Make A Difference Environmentally – what the CEC calls its MADE principle. The park's setting, combined with innovative programs, utilizing technology, and with committed staff has made the CEC an educational destination."

"Our teachers' mining and forestry tours are key to creating more awareness regarding our natural resource sector," said Laura Kielpinksi, long time Operations and Education Programming Manager. "Our intensive full semester, two-week science credits remain as the core of educational programs."

The CEC (www.canadianecology.ca) is a national, non-profit organization with charitable education status. Its community partners include Nipissing University, Canadore College, the Near North District School Board and the Nipissing Parry Sound Catholic District School Board. It is located within Samuel de Champlain Provincial Park, near Mattawa.



The Canadian Ecology Centre
Centre écologique du Canada



For more information, contact Bill Steer at 705-744-1715, ext. 570 or 705-840-0848;
bill@canadianecology.ca .

-30-



The Canadian Ecology Centre
Centre écologique du Canada

P.O. BOX 430, HIGHWAY 17 WEST, MATTAWA, ONTARIO, CANADA, P0H 1V0
info@canadianecology.ca www.canadianecology.ca
705-744-1715 OR 1-888-747-7577

Canadian Ecology Centre

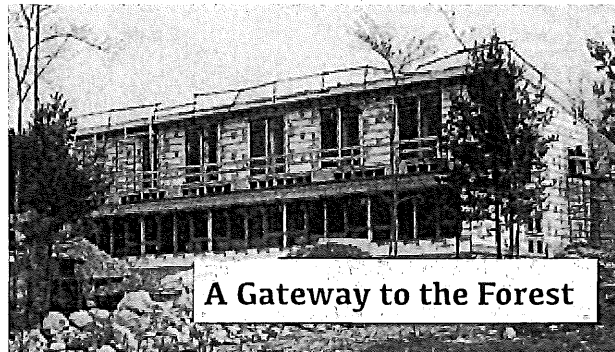
This is how we were. . . Come see us now!



Forestry group to speak in Ottawa

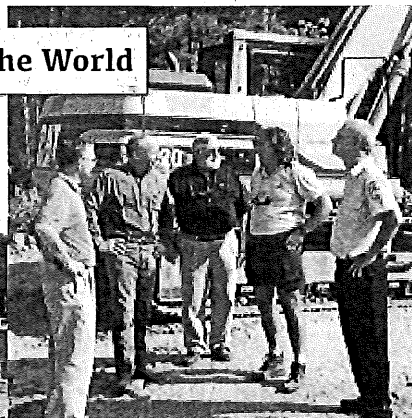
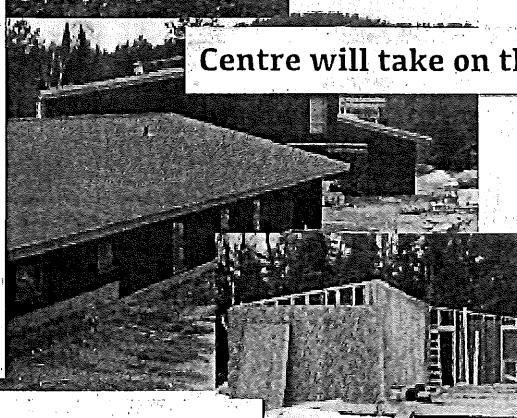
The Mattawa and Area Forestry Group will speak to the federal government's standing committee on natural resources Nov. 26.

MP Bob Wood (L-Nipissing) said three people connected to the group have been invited to present its ideas and recommendations concerning rural economic development to the committee at the Parliament Building in Ottawa.

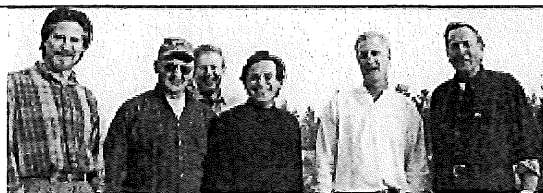


A Gateway to the Forest

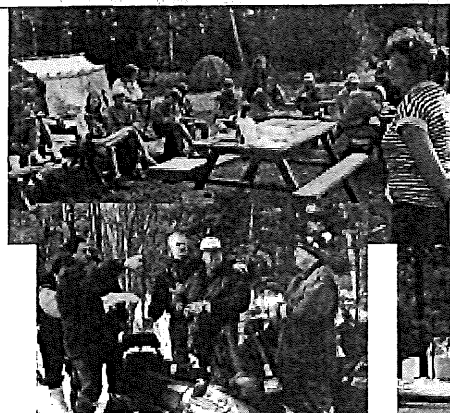
Centre will take on the World



Mattawa to host Forestry Appreciation Day



Canadian Ecology Centre High School Summer Credit Courses



Heritage fund comes through with \$3 million for eco-centre



Creating A Climate

"If you don't create a climate for long term investment, you don't create jobs." (Financial Post, page one, January 25, 1995)

The above is a quote by Frank Dottori, President of Tembec. His remarks point to the importance of maintaining and constantly improving the economic "climate" of our communities. It is a quote that is the "driving force" for the Committee.

Our future requires stability. By recognizing this important goal we must constantly contribute to creating this "climate"

Techies in the Wilderness

Eco-gadgets give a high-tech spin to the enjoyment of nature at the innovative Canadian Ecology Centre, in Eastern Ontario



April 29, 2019

Municipality of Calvin
1355 Peddlers Dr.,
R.R. #2
Mattawa, ON P0H 1V0

Attention: Ian Pennell
Mayor

Dear Mayor Pennell:

At the 2019 Ontario Good Roads Association conference a resolution was passed at the Annual General Meeting requesting that OGRA approach the Rural Ontario Municipal Association to establish a working relationship to organize an annual Combined Conference.

I sent a letter to ROMA Chair, Allan Thompson on February 28, 2019. A copy of the letter and resolution are attached. OGRA has now received a response from ROMA stating that they are not prepared to enter into discussions with OGRA. The response from ROMA is also attached.

The OGRA Board of Directors fully understands why Ontario municipalities are better served by ROMA's and OGRA's collaboration in delivering a conference. OGRA feels that our collective members benefit financially. By extension the municipal sector sees the strength of having its representative organizations working together.

OGRA remains prepared to have discussions with ROMA concerning recombining our conferences however if our shared members want to see a return to one combined event, they must also have those discussions directly with ROMA.

OGRA knows that as an organization our best and most meaningful work is still ahead of us and we look forward to the challenge of providing exceptional value to our members.

Yours truly,

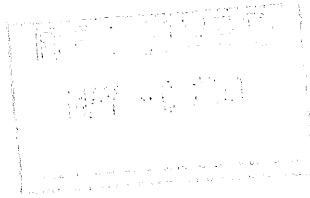
Rick Kester,
President

CASSELLHOLME

Compassionate care for life's journey.

May 2, 2019

Ms. Cindy Pigeau
Clerk Treasurer
1355 Peddlers Drive
Municipality of Calvin
RR #2
Mattawa, ON POH 1V0



Dear Ms. Pigeau

Re: Revised Cassellholme 2019 Municipal Levy

On April 25, 2019, the Cassellholme Board of Management met to review Cassellholme's 2018 annual financial statements presented by BDO Canada LLP. I am pleased to report, that, as a result of several efficiency measures and resulting cost savings, the Board has determined that the approved 2019 levy amount of \$3,280,205 has been reduced to the 2018 amount of \$3,215,887, a reduction of \$64,318.

Resolution No. 33-19

"That the Board approve the Budget Surplus Allocation Request, as presented"

Moved by Tanya Vrebosch (City of North Bay)

Seconded by Terry Kelly (Township of East Ferris)

As noted in a letter sent to member municipalities, dated February 28, 2019, Cassellholme noted that it is cognizant of the economic pressures on its Municipal partners. The Home continues to work to reduce operating costs where possible, without impacting the acknowledged high level of care provided to the Residents of the District of East Nipissing.

Attached is a revised Municipal Levy contribution schedule noting each municipality's portion. Monthly contribution amounts have been adjusted for the months of May through December, 2019.

Sincerely,

Chris Mayne
Cassellholme Board Chair

Cassellholme East Nipissing District Home For The Aged

400 Olive Street, North Bay, ON P1B 6J4 * Telephone: (705) 474-4250 * Fax: (705) 474-6129 * www.cassellholme.ca

Cindy Pigeau

From: Marianne Zadra [REDACTED]
Sent: Tuesday, May 7, 2019 5:05 PM
To: Cindy Pigeau; Suzie Fournier; Diane Francouer; Francine Desormeau Mattawa Clerk; Holly Hayes CAO Clerk/Treasurer; 'info@mattawa.ca'; Monika Hawkins (monica.hawkins@eastferris.ca) (monica.hawkins@eastferris.ca); Suzie Fournier; Jenny Leblond; Mattawan Township; Peter Johnston (Bonfield); jdupuis@municipality.westnipissing.on.ca; cao.clerk@bonfieldtownship.org; Cathy Conrad; Jason McMartin Clerk Treasurer
Cc: Joseph Bradbury; Amanda Smith; Backer, Dean (OPP); Bill Vrebosch; Chris Mayne; dan.omara; Dan Roveda; Dave Mendicino; Mac Bain at mbain@martyntfh.com; Councilor Mark King; Mayor Jane dumas; Scott Robertson; terry.kelly@eastferris.ca
Subject: 2019/20 Land Ambulance Budget Allocation
Attachments: Nipissing.pdf

Hello everyone:

This is being sent to you on behalf of the DNSSAB Board.

I regret to inform you of recent known Provincial funding implication to our member municipalities. Our social services funding has been frozen to last year's actuals. This means our collective agreement pressures will need to be offset from either a municipal increase or cuts to core services such as social services and mental health supports and transitional supports. This may impact your call volume for community policing as we may not be able to provide pro-active case management for complex clients. And further, if we don't achieve our new increased employment targets with less funding, this will result in a further 15% decrease in our upload funding. This is compounded by the fact that our actuals were \$1.1M lower than budgeted last fiscal year. As of last year our board budgeted \$2.5M less than our notional available funding on top of \$1.1M in expenditure reduction. This reduction will have an impact on our ability to manage the most vulnerable in your communities.

On our children services side, the Provinces cut our administration in half and now requires a municipal match of 20% levy for a previously 100% funding program. Our board will be further reducing our overhead to minimize the impact on children services. This reduction in oversight will have some increase risks to services provided in the district. We will be announcing reductions in staff to shield our municipal members from significant levy implications. We will also be containing our corporate overhead, which is already 3.5% of budget which is generally considered exceptionally low.

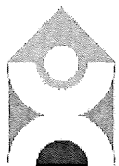
Our EMS funding has also been frozen to last year's actuals. Our board will be maintaining existing EMS coverage at this time, but this cost will need to be structurally levied over the long term to maintain EMS services. This is the first time in over 15 years that our Provincial EMS funding has been frozen, but still remains a municipal responsibility at this time, as we have not received any direction from the Province yet regarding the centralization of services communicated to AMO. The EMS

funding will put our board under extreme pressure to either reduce services or pass costs on through the levy. This not something our board relishes and it is potentially a community safety risk, should services be reduced. This district runs very lean on EMS staffing pattern services.

While information continues to be received intermittently from the provincial government and various ministries, we are striving to keep member municipalities informed of budget implications that may affect you. While our intent is not to send you information piecemeal, it is apparent that is the way we will be receiving it from the various ministries that fund us, and we feel it is important that you receive this information as soon as possible.

Attached to this email is a letter that I ask you to share with your council members at the earliest convenience. It is in your best interest to advocate for funding that impacts our district citizens. Unfortunately, EMS costs (costs which we can't control) are expected to increase with the aging population and community challenges with addictions and mental health. This means there will be no increase in our services but will likely mean an increase in the costs to municipalities. Please prepare yourself for a significant levy adjustment of these downloaded provincial costs.

If you have any questions, please don't hesitate to contact my office.



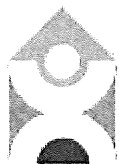
Sincerely,
Joe

Joseph Bradbury
Chief Administrative Officer | Directeur général de l'administration
District of Nipissing Social Services Administration Board (DNSSAB) |
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Healthy communities without poverty | Des communautés saines et sans pauvreté

200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8
Phone | Téléphone: (705) 474-2151 x. 3116
Visit us at : www.dnssab.ca

Kind regards,
Marianne



Marianne Zadra
Communications & Executive Coordinator | Communications et Coordonnatrice exécutive
District of Nipissing Social Services Administration Board (DNSSAB) |
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Healthy communities without poverty | Des communautés saines et sans pauvreté

200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8
Phone | Téléphone: (705) 474-2151 x. 3127
Fax | Télécopieur: (705) 474-7155

Ministry of Health
and Long-Term Care

Executive Director
Emergency Health Services Office
Hospitals and Emergency Services
Division

56 Wellesley Street West
10th Floor
Toronto ON M5S 2S3
Tel.: 416 327-3352

Ministère de la Santé
Et des Soins de longue durée

Directrice générale
Bureau des services de santé d'urgence
Division des hôpitaux et des
services d'urgence

56, rue Wellesley Ouest
10^e étage
Toronto ON M5S 2S3
Tél.: 416 327-3352

HLTC-3967IT-2019-11

Mr. Joseph Bradbury
Chief Administrative Officer
The District of Nipissing Social Services Administration Board
200 McIntyre Street East PO Box 750
North Bay ON P1B 8J8

Dear Mr. Bradbury:

Re: 2019/20 Budget Allocation for the District of Nipissing Social Services Administration Board

As you are aware, on April 11, 2019 the government tabled its 2019 budget. This year's budget reflects the outcomes of a comprehensive multi-year planning process that built on the findings of EY Canada's line-by-line review, and the ideas identified in the Planning for Prosperity Survey and the Big Bold Ideas Challenge. The government conducted a thorough review of all government programs in order to ensure investments are sustainable and modernized. The review is also meant to ensure that duplication is eliminated, and valuable programs and services are sustainable and delivering outcomes for the people of Ontario.

In addition to this review, all ministries were required to identify administrative savings. This was to be done by identifying opportunities to modernize services in order to reduce administrative costs and burden, while improving services across ministries, agencies and transfer-payment partners. Ministries considered how they could eliminate duplicative and non-value added processes, and implement automation and other streamlining solutions where repetitive and routine tasks existed previously.

Ministries, agencies and transfer-payment partners are all expected to think differently about how programs and services can be delivered in an improved and sustainable manner that drives efficiencies and maximizes value for money. The government is focused on moving to an efficient, transparent and accountable transfer payment system that will enable evidence-based decision-making and reduce costs and administrative burden. As the province is taking steps to modernize and transform its own operations, it expects service delivery partners to do the same – to identify and realize opportunities for efficiencies, improved service delivery, and better client/user outcomes.

...2/

Subsequent to this review, and in line with the government's commitment to support frontline care, I am writing to inform you that the 2019/20 base funding for the District of Nipissing Social Services Administration Board will continue to be \$5,008,880, as provided in 2018/19. There will be no reductions in 2019/20 Land Ambulance Service Grant funding compared to 2018/19 funding.

The Ministry of Health and Long-Term Care (the "ministry") expects that the District of Nipissing Social Services Administration Board use this stable funding to minimize any impact on programs and services that provide or support direct patient care. As always, the District of Nipissing Social Services Administration Board should identify operational and administrative efficiencies associated with non-direct programs and services while ensuring the on-going provision of frontline services that patients rely on every day.

As the ministry advances its plan to modernize emergency health services in Ontario, we will work directly alongside municipal partners to engage in meaningful discussions about protecting and enhancing emergency support services across Ontario. The government is committed to embedding a focus on maximizing the value of investments into future multi-year planning processes and into the culture of the Ontario Public Service more broadly. To that end, the government will undertake program evaluations on a permanent and ongoing basis to ensure government services are meeting people's needs and to identify ways to modernize programs and save money.

We appreciate your cooperation with the ministry in managing your funding as effectively as possible. You are expected to adhere to our reporting requirements, particularly for financial reporting, which is expected to be timely and accurate. It is also essential that you manage costs within your approved budget.

The ministry sincerely values the important contributions of the District of Nipissing Social Services Administration Board to improving health outcomes for Ontarians and remains committed to working with the District of Nipissing Social Services Administration Board to support the continuation of direct services while work on modernizing Ontario's health care system continues.

If you have any questions or concerns, please contact Steve O'Neil, Senior Field Manager at (705) 564-4338 or Steve.ONeil@ontario.ca or James Romain, Manager, Financial and Transfer Payment Oversight at (416) 327-7869 or James.Romain@ontario.ca.

Sincerely,



Alison Blair
Executive Director, Emergency Health Services Office

- c: Mr. Mark King, Chair, The District of Nipissing Social Services Administration Board
Mr. Jean Belzile, EMS Manager, The District of Nipissing Social Services Administration Board
Mr. Jim Yuill, Director, Financial Management Branch, MOHLTC
Ms. Teresa Buchanan, Director, Fiscal Oversight & Performance Branch, MOHLTC
Ms. Alison Blair, Assistant Deputy Minister, Hospitals and Emergency Services Division (Interim)
Mr. Stuart Mooney, Director,
Emergency Health Program Management & Delivery Branch, MOHLTC (Interim)

**MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
JG2019-07**

REPORT DATE: 03/05/2019

PREPARED BY: Jacob Grove; Municipal Enforcement Officer

SUBJECT: Council Report
Email Regarding Parking at Boat Launch

Background:

August 15, 2018

- A complaint was received of someone parking overnight at boat launch.

August 16, 2018

- Vehicle still parked at boat launch, but has move since 16:00hr August 15th.
- Discussed with Municipality Management and came to decision to put letter on vehicle.
- Returned to boat launch, owner of vehicle were there, advised them of compliant. Asked them to try to find a nearby property owner that would allow them to park.
- Learned that they were leaving but would return again next year. They contacted O.P.P. who advised them that they were okay to park at boat launch and to leave a note on vehicle stating they were accessing the property not camping.
- I informed them that I would be suggesting some of the picnic area be used for water assess only property parking.

Information:

There is no By-Law regulating parking in Municipality of Calvin.

There is a concern that if vehicles are parked at the boat launch access Fire Vehicles would not be able to access Smith Lake in the event of an emergency.

Possible Solutions:

Option #1: do nothing

- There is no By-law preventing them from parking at the boat launch to assess their property.
- Complaints may or may not continue.

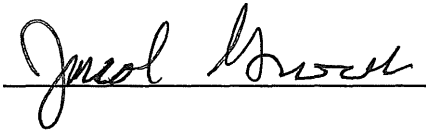
Option #2: make a By-law for parking within the Municipality of Calvin boundaries

- This allows for designated “no parking areas” and “permitted parking areas” on all Municipal roads, but would require enforcement.

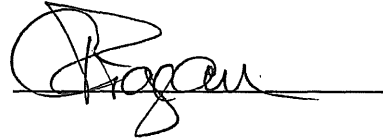
Option #3: create and sign a parking area at boat launch with no By-law

- This would allow safe parking without the added cost of enforcing a By-law

Respectfully submitted;

A handwritten signature in black ink, appearing to read "Jacob Grove", written over a horizontal line.

Jacob Grove
Municipal Enforcement Officer
Municipality of Calvin
1355 Peddlers Drive
R.R. #2 Mattawa, ON
POH 1V0
Phone: 705 744-2700
Fax: 705 744-0309
fire@calvintownship.ca

A handwritten signature in black ink, appearing to read "Cindy Pigeau", written over a horizontal line.

Cindy Pigeau
Clerk - Treasurer
Municipality of Calvin

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : May 09, 2019

Time : 2:08 pm

Vendor : 0000000 To PT00000007
Batch : All
Department : All

Cash Requirement Date : 09-May-2019
Bank : 099 To 1
Class : All

Vendor	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0101	ADMINISTRATION								
07050	GRAND & TOY LIMITED								
N685988	Office Supplies & Paper				40	23-Apr-2019	09-May-2019		
1-5-0101-101				MATERIALS AND SUPPLIES - ADMIN					135.19
11033	LONDON LIFE INSURANCE								
PP#9 PENSION PP#9 Pension 2019					40	09-May-2019	09-May-2019		
1-2-0101-320				EMPLOYEE PENSION PAYABLE					848.30
13040	NORTHERN COMMUNICATIONS								
20947-0501201	Base Rate & Holiday Premium for May 2019				40	01-May-2019	09-May-2019		
1-5-0101-101				MATERIALS AND SUPPLIES - ADMIN					115.15
16073	PROGRESSIVE COMPUTING SOLUTION								
1440	Computer Services - April 2019				40	30-Apr-2019	09-May-2019		
1-5-0101-115				COMPUTER EXPENSES					271.20
16093	PUBLIC SECTOR DIGEST INC.								
11886	Invoice#1 for AMP Project 2018-19				40	30-Apr-2019	09-May-2019		
1-5-0101-188				FCM-MAMP PROJECT					12,850.93
18011	RECEIVER GENERAL FOR CANADA								
APRIL 2019 RE	April 2019 Remittance				40	09-May-2019	09-May-2019		
1-2-0101-331				RECEIVER GENERAL DEDUCTIONS					7,564.27
18014	RUSSELL CHRISTIE LLP								
19-108-087	Tax Arrears Legal Fees (16800)				40	06-May-2019	09-May-2019		
1-5-0101-125				TAX REGISTRATION					306.60
19021	SPECTRUM GROUP								
C1095967	May 2019 WIFI				40	01-May-2019	09-May-2019		
1-5-0101-115				COMPUTER EXPENSES					350.30
23031	WSIB ONTARIO								
1011710942	Interest on WSIB Reconciliation				40	29-Apr-2019	09-May-2019		
1-2-0101-322				EMPLOYEE BENEFITS PAYABLE					119.30
Department Total :									22,561.24

DEPARTMENT 0200	FIRE PROTECTION								
02019	BATTERY BATTERY								
48148	Batteries for AED				40	25-Apr-2019	09-May-2019		
1-5-0200-101				MATERIALS & SUPPLIES-FIRE					126.89
06012	MATTAWA FOODLAND								
2209	First Aid Training Supplies				40	11-Apr-2019	09-May-2019		
1-5-0200-106				MISCELLANEOUS-FIRE					125.81
08020	HEARTZAP SERVICES INC.								
467	First Aid Training Supplies				40	04-May-2019	09-May-2019		
1-5-0200-138				TRAINING - FIRE					535.62
08095	HYDRO ONE NETWORK INC								
200116477971A	Firehall - April 2019				40	25-Apr-2019	09-May-2019		
1-5-0200-107				HYDRO - FIRE					107.80
12021	MAXWELL DEAN								
APR 2019 EXP	First Aid Training Meals				40	09-May-2019	09-May-2019		
1-5-0200-138				TRAINING - FIRE					245.15
APR 21 2019 E	HWY Closer Meals Expenses				40	09-May-2019	09-May-2019		
1-5-0200-106				MISCELLANEOUS-FIRE					195.12
APRIL 2019 EX	Mileage Expenses - Apr 2019				40	09-May-2019	09-May-2019		
1-5-0200-102				VEHICLE EXPENSE - FIRE					158.76
12028	MINISTER OF FINANCE								
1301051910190	2019 MNR Forest Fire Agreement				40	01-May-2019	09-May-2019		
1-5-0200-142				FOREST FIRE EXPENSE					647.22
13034	NORTH BAY CACC								
2019-04	Call Taking & Alerting Services - April 2019				40	01-May-2019	09-May-2019		
1-5-0200-137				COMMUNICATIONS - FIRE					95.00
Department Total :									2,237.37

DEPARTMENT 0300 ROADS
01019 ALL SEASON MOBILE WASH

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AP5130

Page : 2

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Vendor	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0300	ROADS								
21059	2000 Gallons of Water for Cistern				40	02-Apr-2019	09-May-2019		
1-5-0300-182				WATER SYSTEM 39%					203.85
08095	HYDRO ONE NETWORK INC								
200009123728A	Hydro 70% REC & 30% Roads - April 2019				40	25-Apr-2019	09-May-2019		
1-5-0300-107				HYDRO - ROADS					154.61
23008	WHALLEY CHRIS								
APR 2019 EXPT	Vehicle Mileage & Cell Phone Usage - Apr 2019				40	09-May-2019	09-May-2019		
1-5-0300-150				OFFICE AND SHOP EXPENSE - ROADS					6.40
1-5-0300-102				VEHICLE EXPENSE - ROADS					957.84
1-5-0300-103				TELEPHONE, CELL PHONE - ROADS					75.00
Department Total :									1,397.70
DEPARTMENT 0325	TRUCK EXPENDITURES								
07011	GRANT FUELS INC.								
198637	Truck Clear Diesel 235.8L @ \$1.24/L				40	30-Apr-2019	09-May-2019		
1-5-0325-106				FUEL & OIL - TRUCK EXPEND.					291.02
Department Total :									291.02
DEPARTMENT 0326	GRADER EXPENDITURES								
07011	GRANT FUELS INC.								
198638	35% Loader & 65% Grader Dyed Diesel 633.4L @ \$1.07/L				40	30-Apr-2019	09-May-2019		
1-5-0326-106				FUEL & OIL - GRADER EXPEND.					441.60
Department Total :									441.60
DEPARTMENT 0327	LOADER/HOE EXPENDITURES								
07011	GRANT FUELS INC.								
198638	35% Loader & 65% Grader Dyed Diesel 633.4L @ \$1.07/L				40	30-Apr-2019	09-May-2019		
1-5-0327-106				FUEL & OIL - LOADER/HOE EXP.					237.78
10082	KAL TIRE ONTARIO								
855134504	2 New Front Loader Tires				40	18-Apr-2019	09-May-2019		
1-5-0327-101				REPAIRS AND MAINTENANCE-LOADER					774.37
Department Total :									1,012.15
DEPARTMENT 0400	ENVIRONMENTAL								
20005	TOROMONT INDUSTRIES LTD								
WO050824819	Remove Idle Timer				40	23-Apr-2019	09-May-2019		
1-5-0400-183				COMPACTION					414.71
Department Total :									414.71
DEPARTMENT 0600	SOCIAL SERVICES								
03001	CASSELLHOLME HOME OF AGED								
MAY 2019 LEV	May 2019 Levy				40	09-May-2019	09-May-2019		
1-5-0600-112				CASSELLHOLME					3,786.00
13056	DIST. OF NIPISSING SOCIAL SERV								
2019-0106	May 2019 Levy				40	01-May-2019	09-May-2019		
1-5-0600-110				COMMUNITY & SOCIAL SERVICES					18,684.07
Department Total :									22,470.07
DEPARTMENT 0700	RECREATION								
01019	ALL SEASON MOBILE WASH								
21059	2000 Gallons of Water for Cistern				40	02-Apr-2019	09-May-2019		
1-5-0700-182				WATER SYSTEM MAINTENANCE					305.78
08095	HYDRO ONE NETWORK INC								

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AP5130

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Vendor	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0700 RECREATION									
200009123728A	Hydro 70% REC & 30% Roads - April 2019					40	25-Apr-2019	09-May-2019	
1-5-0700-107				HYDRO - RECREATION					360.76
200073072188A	Skating Rink - April 2019					40	25-Apr-2019	09-May-2019	
1-5-0700-153				RINK & SPORTSCENTRE					129.78
19001	SAMPSON SALES								
893238	Lawn Tractor Parts					40	07-May-2019	09-May-2019	
1-5-0700-101				MATERIALS AND SUPPLIES (HALL)					205.73
Department Total :									1,002.05
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DEPARTMENT 0900 BUILDING									
20014	TOWNSHIP OF PAPINEAU/CAMERON								
2019-17	April 2019 CBO Services					40	01-May-2019	09-May-2019	
1-5-0900-110				CBO/INSPECTION SERVICES - BUILDING					1,666.47
20091	TOWNSHIP OF BONFIELD								
2019-01	CBO/Inspection Services - CFP					40	01-May-2019	09-May-2019	
1-5-0900-110				CBO/INSPECTION SERVICES - BUILDING					339.00
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Unpaid Total :									53,833.38

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Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	53,833.38